

**Town of Henderson
12105 Town Barn Rd.
Henderson, NY 13650
Town Board Meeting
September 10, 2024 7:00PM**

1. Pledge
2. Public Comments “Old Business”
3. Minutes
4. Pay The Bills
5. Supervisors Report
6. Monthly reports – Zoning Enforcement Officer & Zoning Board of Appeals
7. Comprehensive Plan update
8. NY Forward committee update
9. October Town Hall Meeting Oct 10th
10. NYMIR Report & Corrective actions
11. Planning Board and Board of Assessment review positions opened
12. Public Comments
13. Executive Session to discuss personnel duties, positions and wages

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract	PO Type	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice
						Acct	Type Description		Date	Date	Date	
24-00571	09/10/24	COOKS BROTHERS	TRUCK REPAIRS					P	52281	09/10/24	09/10/24	2205275
1		BATTERY GROUP/HWY		306.30	DA-5130-4		E Machinery; Contractual					
24-00572	09/10/24	COOKS BROTHERS	TRUCK REPAIRS					P	52281	09/10/24	09/10/24	2189245
1		GREASE GUN KIT W/BATTERY		299.00	DA-5132-4		E Garage; Contractual					
24-00573	09/10/24	COOKS BROTHERS	TRUCK REPAIRS					P	52281	09/10/24	09/10/24	2198240
1		TRASH BAGS/HWY		58.76	DA-5132-4		E Garage; Contractual					
24-00574	09/10/24	FLAGG005 WENDY FLAGG						P	52284	09/10/24	09/10/24	AUGUST 2024
1		AUGUST MILEAGE		188.94	A0-1410-40		E Town Clerk Contractual					
24-00575	09/10/24	FRONT005 FRONTIER						P	52285	09/10/24	09/10/24	09/10/24
1		WTR DIST ALARM SERVICE		96.46	F0-8310-4		E Contractual					
2		WTR DIST ALARM SERVICE		96.46	FH-8310-4		E Contractual					
				<u>192.92</u>								
24-00576	09/10/24	HIGHY005 HIGH YIELD INDUSTRIAL PRODUCTS						P	52287	09/10/24	09/10/24	280466
1		GLOVES, ELEC TAPE,		300.23	A0-8160-4		E Refuse & Garbage - Contractual					
24-00577	09/10/24	HYDES005 HYDE-STONE MECHANICAL CONTRACT						P	52288	09/10/24	09/10/24	W44030
1		A/C REPAIRS - TOWN BARN BLDG		504.22	A0-1620-4		E Operations of Plant/Bldgs - Contractual					
24-00578	09/10/24	INGER005 GREGORY INGERSON						P	52289	09/10/24	09/10/24	09-01-2024
1		WTR OPERATOR CONSULTING FEES		650.00	F0-8310-4		E Contractual					
2		WTR OPERATOR CONSULTING FEES		650.00	FH-8310-4		E Contractual					
				<u>1,300.00</u>								
24-00579	09/10/24	JEFFC030 JEFF CTY CENTRAL PRINTING						P	52291	09/10/24	09/10/24	01167000.04117
1		100 PRINTER COLOR FLYERS		6.90	A0-1670-4		E Central Printing & Mailing - Contractual					
24-00580	09/10/24	JEFFE045 JEFFERSON COUNTY RECYCLING						P	52292	09/10/24	09/10/24	09/10/24
1		INCOMING WASTE		2,613.08	A0-8160-41		E Refuse & Garbage; Incoming Waste Fees					
24-00581	09/10/24	JEFFE045 JEFFERSON COUNTY RECYCLING						P	52292	09/10/24	09/10/24	09/10/24
1		RECYCLE CONTAINER FEES		825.00	A0-8160-4		E Refuse & Garbage - Contractual					
24-00582	09/10/24	GREEN005 O.D. GREENE						P	52286	09/10/24	09/10/24	09/10/24
1		ACRYLIC SHEET		16.99	A0-8160-4		E Refuse & Garbage - Contractual					

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	
24-00598	09/10/24	OFFICE OF THE STATE COMPTROLLER	1 JULY JUSTICE REPORT FUND	1,060.00	A0-1110-41	E	Justice Reports to State		P	52308	09/10/24	09/10/24	09/10/24	
24-00599	09/10/24	ONSIT005 ON-SITE TESTING SERVICES, INC.	1 PRE-EMPLOY SUBSTANCE SCREENING	95.00	A0-5010-41	E	Highway Admin Drug Testing		P	52309	09/10/24	09/10/24	09/10/24	16010
24-00600	09/10/24	PITNE005 PITNEY BOWES BANK INC	1 POSTAGE METER	507.00	A0-1670-4	E	Central Printing & Mailing - Contractual		P	52310	09/10/24	09/10/24	09/10/24	
24-00601	09/10/24	PTSUP005 P&T SUPPLY AND SERVICES, INC.	1 MONTHLY WTR O&M	1,541.14	F0-8310-4	E	Contractual		P	52311	09/10/24	09/10/24	09/10/24	61430
			2 MONTHLY WTR O&M	1,541.14	FH-8310-4	E	Contractual		P	52311	09/10/24	09/10/24	09/10/24	61430
				3,082.28										
24-00602	09/10/24	DANIE005 DANIEL QUERI	1 2Q PLANNING BOARD SERVICES	130.00	A0-8020-41	E	Planning Board; Contractual		P	52283	09/10/24	09/10/24	09/10/24	2Q 2024
24-00603	09/10/24	QUIKP005 QUIK-PRINT SERVICE, INC.	1 RECYCLE TICKETS	594.00	A0-8160-4	E	Refuse & Garbage - Contractual		P	52312	09/10/24	09/10/24	09/10/24	16191
24-00604	09/10/24	RGKIN005 R.G. KING GENERAL CONSTRUCTION	1 3/4' CRUSHER RUN/STOCKPILE	2,660.51	DA-5112-2	E	Permanent Improv; Road Blding Capital		P	52314	09/10/24	09/10/24	09/10/24	29398
24-00605	09/10/24	RATHB005 RATHBUN'S PLUMBING, HEATING & EXPANSION TANK INSTALL/REC	1 EXPANSION TANK INSTALL/REC	352.79	A0-7110-4	E	Parks Contractual		P	52313	09/10/24	09/10/24	09/10/24	25144
24-00606	09/10/24	RGKIN005 R.G. KING GENERAL CONSTRUCTION	1 4' CRUSHER RUN	154.19	DA-5110-4	E	Maintenance of Roads: Contractual		P	52314	09/10/24	09/10/24	09/10/24	29289
24-00607	09/10/24	KAREN005 KAREN RICHMOND	1 2Q PLANNING BOARD SERVICES	195.00	A0-8020-41	E	Planning Board; Contractual		P	52297	09/10/24	09/10/24	09/10/24	2Q 2024
24-00608	09/10/24	COUNT005 RUDD'S TOWN & COUNTRY	1 BOOTS/SCOTT AUBIN-NEW MEO	250.00	DA-9089-8	E	Other Employee Benefits; Uniforms		P	52282	09/10/24	09/10/24	09/10/24	8257478
24-00609	09/10/24	SUITK005 SUIT-KOTE CORPORATION	1 AYLES,BRODIE/VARIOUS RD WORK	69,562.35	DA-5112-2	E	Permanent Improv; Road Blding Capital		P	52315	09/10/24	09/10/24	09/10/24	061708

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
24-00610	09/10/24	SYDEN005 SYDENSTRICKER NOBBE PARTNERS										
		1 REPAIR/MAINT PARTS - MOWING	407.26	DA-5140-4	E	Brush & Weeds; Contractual		P	52316	09/10/24	09/10/24	09/10/24
24-00611	09/10/24	TACKL005 JERRY TACKLEY										
		1 ZBA BOARD SERVICES	130.00	A0-8010-41	E	Zoning Boards; Contractual		P	52317	09/10/24	09/10/24	09/10/24
24-00612	09/10/24	TREAD005 JOHN TREADWELL										
		1 ZQ PLANNING BOARD SERVICES	195.00	A0-8020-41	E	Planning Board; Contractual		P	52318	09/10/24	09/10/24	09/10/24 2Q 2024
24-00613	09/10/24	KENNE010 KENNETH VANCE										
		1 ZQ PLANNING BOARD SERVICES	195.00	A0-8020-41	E	Planning Board; Contractual		P	52299	09/10/24	09/10/24	09/10/24 2Q 2024
24-00614	09/10/24	VERIZ005 VERIZON WIRELESS										
		1 UTILITY	17.09	A0-1355-40	E	Assessor Contractual		P	52319	09/10/24	09/10/24	09/10/24
		2 UTILITY	126.53	A0-5010-40	E	Highway Admin. Contractual		P	52319	09/10/24	09/10/24	09/10/24
		3 UTILITY	36.16	A0-8010-4	E	Zoning Contractual		P	52319	09/10/24	09/10/24	09/10/24
			<u>179.78</u>									
24-00615	09/10/24	WELLS015 WELLS FARGO FINANCIAL SVCS LLC										
		1 COPIER LEASE PYMT	258.85	A0-1620-4	E	Operations of Plant/Bldgs - Contractual		P	52320	09/10/24	09/10/24	09/10/24 5031019813
24-00616	09/10/24	JACLY005 JACLYN WENSCHHOF										
		1 ZBA BOARD SERVICES	130.00	A0-8010-41	E	Zoning Boards; Contractual		P	52290	09/10/24	09/10/24	09/10/24
24-00617	09/10/24	JULIE005 JULIE WEST										
		1 ZBA BOARD SERVICES	130.00	A0-8010-41	E	Zoning Boards; Contractual		P	52296	09/10/24	09/10/24	09/10/24
24-00618	09/10/24	WOODS005 JOAN TREADWELL WOODS										
		1 ZBA BOARD SERVICES	130.00	A0-8010-41	E	Zoning Boards; Contractual		P	52321	09/10/24	09/10/24	09/10/24

Total Purchase Orders:	68	Total P.O. Line Items:	99	Total List Amount:	208,876.92	Total Void Amount:	0.00
------------------------	----	------------------------	----	--------------------	------------	--------------------	------

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	4-A0	42,195.93	0.00	0.00	42,195.93
Highway Townwide	4-DA	87,532.30	0.00	0.00	87,532.30
Water District 1	4-F0	2,899.82	0.00	0.00	2,899.82
Water District 2	4-FH	2,899.80	0.00	0.00	2,899.80
Special Lighting Fund	4-SL	546.09	0.00	0.00	546.09
Trust & Agency	4-TA	0.00	0.00	892.08	892.08
Year Total:		136,073.94	0.00	892.08	136,966.02
Sewer Capital Fund	X-HF	71,910.90	0.00	0.00	71,910.90
Total of All Funds:		207,984.84	0.00	892.08	208,876.92

Monthly Statement to the Supervisor

To the Town Board of the Town of Henderson
Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of
all monies received and disbursed by me, as Supervisor, during the month of August 2024.

Source		Description	Amount Received
General Fund - Townwide			
8/2/2024	St Pauly	Scrap Metal	\$4.57
8/12/2024	Town of Henderson	Clerks - Transfer Tickets	\$5,415.00
8/12/2024	Town of Henderson	Clerks - Zoning Fees	\$420.00
8/12/2024	Town of Henderson	Clerk - Dog Licenses	\$153.22
8/12/2024	Town of Henderson	Clerk - Clerk Fees	\$10.95
8/12/2024	Town of Henderson	Justice Report - Yonkovig	\$676.00
8/12/2024	Town of Henderson	Justice Report - McCrea	\$667.00
8/12/2024	Northstar	Scrap Metal	\$808.00
8/21/2024	Office State Comptroller	Municipal Tax Assistance	\$516.00
8/20/2024	Recreation Dept	Petty Cash Return	\$600.00
8/20/2024	Northstar	Scrap Metal	\$428.00
8/31/2024	Watertown Savings Bank	CD-1 Savings Interest	\$0.00
8/31/2024	Watertown Savings Bank	Savings Interest	\$57.86
			\$9,756.60
Highway Fund - Townwide:			
8/13/2024	Voucher Corrections	Vouchers removed/Ab#8	\$862.10
8/20/2024	Stan Hall	Workboot reimbursement	\$159.99
8/29/2024	Jefferson County	5/28-8/8/24 PR Reimbursement	\$10,139.55
8/29/2024	Jefferson County	7/8-8/7/24 PR Reimbursement	\$1,824.81
8/31/2024	Watertown Savings Bank	CD-1 Savings Interest	\$0.00
8/31/2024	Watertown Savings Bank	Savings Interest	\$16.70
			\$13,003.15
Water District #1 Fund F			
8/12/2024	Town of Henderson	Clerks - Metered Water	\$1,030.93
8/12/2024	Town of Henderson	Clerks - Interest/Penalties	\$59.90
8/12/2024	Town of Henderson	Clerks - Coin/Truck Water	\$942.50
8/31/2024	Watertown Savings Bank	CD-1 Savings Interest	\$0.00
8/31/2024	Watertown Savings Bank	Savings Interest	\$7.06
			\$2,040.39
Water District #2 Fund FH			
8/12/2024	Town of Henderson	Clerks - Metered Water	\$405.00
8/12/2024	Town of Henderson	Clerks - Interest/Penalties	\$45.00
8/12/2024	Town of Henderson	Clerks - Coin/Truck Water	\$942.50
8/31/2024	Watertown Savings Bank	CD-1 Savings Interest	\$0.00
8/31/2024	Watertown Savings Bank	Savings Interest	\$3.25
			\$1,395.75
Sewer Dist 1 Capital Projects Checking HF			
8/6/2024	Transfer	From Savings to Checking	\$40,082.06
Library Fund			
8/31/2024	NO ACTIVITY		\$0.00
Henderson Fire District Fund SF			
8/31/2024	NO ACTIVITY		\$0.00
Street Lighting Fund SL			
8/31/2024	Watertown Savings Bank	CD-1 Savings Interest	\$0.00
8/31/2024	Watertown Savings Bank	Savings Interest	\$0.43
			\$0.43
Smithville Fire District Fund SM			
8/31/2024	NO ACTIVITY		\$0.00
Trust & Agency			
8/8/2024	PR 8-8-2024	Payroll Deductions	\$9,999.92
8/22/2024	PR 8-22-2024	Payroll Deductions	\$9,159.14
			\$19,159.06
Total Receipts			\$85,437.44

Dated September 10, 2024

Karen Richmond, Supervisor, Town of Henderson

Monthly Statement to the Supervisor

To the Town Board of the Town of Henderson
Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of
all monies received and disbursed by me, as Supervisor, for the month of August 2024.

<u>Source</u>		DISBURSEMENTS	Amount Expended
<u>General Fund A – Townwide:</u>			
8/13/24	Abstract #8	Bills	\$65,415.35
8/13/24	Ab#8	Voucher corrections	\$808.16
8/8/24	Town Officials	PR 8-8-2024	\$18,980.90
8/20/24	Recreation Dept	Rec Snacks/Blueberry Picking	\$214.10
8/22/24	Town Officials	PR 8-22-2024	<u>\$16,080.94</u>
			\$101,499.45
<u>Highway Fund DA- Townwide:</u>			
8/13/24	Abstract #8	Bills	\$38,674.07
8/8/24	Town Officials	PR 8-8-2024	\$12,410.91
8/22/24	Town Officials	PR 8-22-2024	<u>\$12,556.09</u>
			\$63,641.07
<u>Water Dist #1 Fund F:</u>			
8/13/24	Abstract #8	Bills	\$5,191.83
8/13/24	Ab#8	Voucher corrections	\$26.97
8/8/24	Town Officials	PR 8-8-2024	\$202.27
8/22/24	Town Officials	PR 8-22-2024	<u>\$202.27</u>
			\$5,623.34
<u>Water Dist #2 Fund FH</u>			
8/13/24	Abstract #8	Bills	\$5,191.78
8/13/24	Ab#8	Voucher corrections	\$26.97
8/8/24	Town Officials	PR 8-8-2024	\$202.27
8/22/24	Town Officials	PR 8-22-2024	<u>\$202.27</u>
			\$5,623.29
<u>Sewer Dist 1 Capital Projects HF</u>			
8/13/24	Abstract #8	Bills	\$40,082.06
<u>Library - L</u>			
8/31/24	NO ACTIVITY		\$0.00
<u>SF Henderson Fire District</u>			
8/31/24	NO ACTIVITY		\$0.00
<u>SL Special Lighting Dist Fund</u>			
8/13/24	Abstract #8	Bills	\$548.79
<u>SM Smithville Fire District Fund</u>			
8/31/24	NO ACTIVITY		\$0.00
<u>TA Trust & Agency</u>			
8/13/24	Abstract #8	Bills	\$1,721.60
8/8/24	Town Officials	PR 8-8-2024	\$8,960.46
8/22/24	Town Officials	PR 8-22-2024	<u>\$9,347.96</u>
			\$20,030.02
<u>Total Disbursements:</u>			\$237,048.02

Dated September 10, 2024

Karen Richmond, Supervisor, Town of Henderson