

**Town of Henderson
12105 Town Barn Rd.
Henderson, NY 13650
Town Board Meeting
April 8, 2025 6:00PM**

1. Pledge
2. Public Comments “Old Business”
3. Minutes
4. Pay the Bills
5. Supervisor’s report
6. Monthly reports
7. Sewer update
8. NYMIR report & Corrective action
9. Community Development Commission update
10. Comprehensive Plan Update
11. Gill House Sewer Project
12. 2025 Financial audit update
13. Resolution NY Climate Smart Certification
14. Motion to renew existing Town’s CD’s
15. Fund Balance Policy review
16. DEC WISP Boat launch Steward Resolution
17. Public Comments

TOWN OF HENDERSON
Purchase Order Listing By P.O. Number

PO #	PO Date	Vendor	Contract	PO Type	Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00205	04/08/25	CHART010			CHARTER COMMUNICATIONS									
1					UTILITY	\$543.92	A0-1620-4	E	Operations of Plan/Bids - Contractua	R	04/08/25	04/08/25		
25-00206	04/08/25	CHART015			CHARTER COMMUNICATINS*									
1					UTILITY	\$109.99	A0-8160-42	E	Refuse & Garbage; Contractual	R	04/08/25	04/08/25		
25-00207	04/08/25	CINTA005			CINTAS CORP									
1					UNIFORMS	\$175.09	DA-9089-8	E	Other Employee Benefits; Uniforms	R	04/08/25	04/08/25		
25-00208	04/08/25	CINTA005			CINTAS CORP									
1					UNIFORMS	\$816.21	DA-9089-8	E	Other Employee Benefits; Uniforms	R	04/08/25	04/08/25		
25-00209	04/08/25	CINTA010			CINTAS									
1					EYEWASH SERVICE / HWY	\$89.00	DA-5132-4	E	Garage; Contractual	R	04/08/25	04/08/25		\$9314845082
25-00210	04/08/25	CINTA010			CINTAS									
1					FIRST AID RESTOCK / HWY	\$76.23	DA-5132-4	E	Garage; Contractual	R	04/08/25	04/08/25		\$5262002507
25-00211	04/08/25	CINTA010			CINTAS									
1					FIRST AID RESTOCK/SANITATION	\$63.77	A0-8160-42	E	Refuse & Garbage; Contractual	R	04/08/25	04/08/25		\$9310906661
25-00212	04/08/25	CINTA010			CINTAS									
1					EYEWASH SERVICE/SANITATION	\$89.00	A0-8160-42	E	Refuse & Garbage; Contractual	R	04/08/25	04/08/25		\$931491112
25-00213	04/08/25	COLMA005			COLMAN MCGANN									
1					MARCH ZBA MEETING	\$65.00	A0-8010-41	E	Zoning Boards; Contractual	R	04/08/25	04/08/25		
25-00214	04/08/25	CONVE005			CONVERSE LABORATORIES, INC									
1					WTR QUALITY SAMPLING	\$93.50	F0-8210-40	E	Testing	R	04/08/25	04/08/25		\$72622
2					WTR QUALITY SAMPLING	\$93.50	FH-8210-40	E	Testing	R	04/08/25	04/08/25		\$72622
						\$187.00								
25-00215	04/08/25	COOKS005			COOKS BROTHERS TRUCK REPAIRS									
1					REPAIR/MAINT SUPPLIES	\$1,338.20	DA-5130-4	E	Machinery; Contractual	R	04/08/25	04/08/25		

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PO #	PO Date	Vendor	Contract	PO Type	Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
25-00225	04/08/25	HELLE005	HELLER'S GAS OF NY LLC		1 HEATINGS PROPANE	\$296.98	F0-8310-4	E	Contractual	R	04/08/25	04/08/25	\$8951714
					2 HEATINGS PROPANE	\$296.98	FH-8310-4	E	Contractual	R	04/08/25	04/08/25	\$8951714
						<u>\$593.96</u>							
25-00226	04/08/25	HELLE005	HELLER'S GAS OF NY LLC		1 HEATING PROPANE	\$1,216.78	A0-1620-4	E	Operations of Plant/Bldgs - Contractua	R	04/08/25	04/08/25	\$8893812
					2 HEATING PROPANE	\$599.41	A0-1620-4	E	Operations of Plant/Bldgs - Contractua	R	04/08/25	04/08/25	\$8893811
						<u>\$1,816.19</u>							
25-00227	04/08/25	JEFFEO45	JEFFERSON COUNTY RECYCLING		1 INCOMING BRUSH	\$10.00	A0-8160-41	E	Refuse & Garbage; Incoming Waste F	R	04/08/25	04/08/25	
25-00228	04/08/25	JEFFEO45	JEFFERSON COUNTY RECYCLING		1 INCOMING WASTE	\$366.30	A0-8160-41	E	Refuse & Garbage; Incoming Waste F	R	04/08/25	04/08/25	
25-00229	04/08/25	JEFFEO45	JEFFERSON COUNTY RECYCLING		1 INCOMING WASTE	\$1,509.50	A0-8160-41	E	Refuse & Garbage; Incoming Waste F	R	04/08/25	04/08/25	
25-00230	04/08/25	JEFFEO45	JEFFERSON COUNTY RECYCLING		1 RECYCLE CONTAINER FEES	\$400.00	A0-8160-4	E	Refuse & Garbage - Recycle Containe	R	04/08/25	04/08/25	
25-00231	04/08/25	PETER010	JEFFREY PETERSON		1 APRIL PETERSON INSURANCE	\$1,981.60	A0-9060-8	E	Health Insurance	R	04/08/25	04/08/25	HEALTH
25-00232	04/08/25	PETER010	JEFFREY PETERSON		1 APRIL PETERSON INSURANCE	\$99.19	A0-9060-8	E	Health Insurance	R	04/08/25	04/08/25	DENTAL
25-00233	04/08/25	TACKL005	JERRY TACKLEY		1 MARCH ZBA MEETING	\$65.00	A0-8010-41	E	Zoning Boards; Contractual	R	04/08/25	04/08/25	
25-00234	04/08/25	WOODS005	JOAN TREADWELL WOODS		1 MARCH ZBA MEETING	\$65.00	A0-8010-41	E	Zoning Boards; Contractual	R	04/08/25	04/08/25	

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25-00235	04/08/25	JULIE005	JULIE WEST		1 MARCH ZBA MEETING	\$65.00	A0-8010-41	E	Zoning Boards; Contractual	R	04/08/25	04/08/25	
25-00236	04/08/25	JPMOR005	JP MORGAN		1 ZULTY'S	\$239.03	A0-1620-4	E	Operations of Plant/Bldgs - Contractual	R	04/08/25	04/08/25	
					2 GRAINGER,HABOR FRIEGHT,TRACTOR	\$931.57	DA-5130-4	E	Machinery; Contractual	R	04/08/25	04/08/25	
					3 AOT HWY TRAINING	\$125.00	A0-5010-40	E	Highway Admin; Contractual	R	04/08/25	04/08/25	
						\$1,295.60							
25-00237	04/08/25	KENDA010	KENDALL, HARRIENGER & BURROWS		1 LEGAL MATTERS	\$6,098.00	A0-1420-40	E	Law/Attorney - Contractual	R	04/08/25	04/08/25	\$8435
25-00238	04/08/25	LAFLA005	LAFLAMME FUELS		1 DIESEL FUEL	\$750.38	DA-5142-40	E	Snow Removal; FUEL	R	04/08/25	04/08/25	\$8914632
25-00239	04/08/25	LAFLA005	LAFLAMME FUELS		1 HEATING OIL / SANITATION	\$596.16	A0-8160-42	E	Refuse & Garbage; Contractual	R	04/08/25	04/08/25	\$8875511
25-00240	04/08/25	LAFLA005	LAFLAMME FUELS		1 DIESEL	\$1,553.97	DA-5142-40	E	Snow Removal; FUEL	R	04/08/25	04/08/25	\$8877025
					2 GAS	\$1,129.49	DA-5142-40	E	Snow Removal; FUEL	R	04/08/25	04/08/25	\$8877016
						\$2,683.46							
25-00241	04/08/25	MCCAB005	MCCABE'S SUPPLY, INC.		1 WTR SEPERATOR MAINT	\$127.71	F0-8310-4	E	Contractual	R	04/08/25	04/08/25	\$193121
					2 WTR SEPERATOR MAINT	\$127.70	FH-8310-4	E	Contractual	R	04/08/25	04/08/25	\$193345
						\$255.41							
25-00242	04/08/25	METAL005	METAL MAN SERVICES		1 QUICK TACH WORK	\$723.57	DA-5130-4	E	Machinery; Contractual	R	04/08/25	04/08/25	\$1189005
25-00243	04/08/25	MONRO005	MONROE TRACTOR		1 FILTERS	\$242.90	DA-5140-4	E	Brush & Weeds; Contractual	R	04/08/25	04/08/25	P03840

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Item Description	Amount	Charge Account	Account Continued								
25-00251	04/08/25	ONTAR005	ONTARIO DIVING								
1	NYS INSPECTION		DA-5130-4	E	Machinery; Contractual	R		04/08/25	04/08/25		
25-00252	04/08/25	PTSUP005	P&T SUPPLY AND SERVICES, INC.								
1	WTR PLANT O&M		F0-8310-4	E	Contractual	R		04/08/25	04/08/25		\$62550
2	WTR PLANT O&M		FH-8310-4	E	Contractual	R		04/08/25	04/08/25		\$62550
			\$2,641.90								
25-00253	04/08/25	PTSUP005	P&T SUPPLY AND SERVICES, INC.								
1	WTR PLANT O&M		F0-8310-4	E	Contractual	R		04/08/25	04/08/25		\$62647
2	WTR PLANT O&M		FH-8310-4	E	Contractual	R		04/08/25	04/08/25		\$62647
			\$2,410.10								
25-00254	04/08/25	PITNE010	PITNEY BOWES GLOBAL FIN SVCLL								
1	QUARTERLY RENTAL CHARGE		A0-1670-4	E	Central Printing & Mailing - Contractua	R		04/08/25	04/08/25		
25-00255	04/08/25	SOUTH005	SOUTHWORTH-MILTON, INC.								
1	ELEMENTS/FILTER		DA-5130-4	E	Machinery; Contractual	R		04/08/25	04/08/25		\$35248545
25-00256	04/08/25	SOUTH005	SOUTHWORTH-MILTON, INC.								
1	REPAIR PARTS		DA-5130-4	E	Machinery; Contractual	R		04/08/25	04/08/25		
25-00257	04/08/25	STEVE005	STEVE SHANNON TIRE COMPANY								
1	SERVICE CALL		DA-5130-4	E	Machinery; Contractual	R		04/08/25	04/08/25		
25-00258	04/08/25	TUGED010	TUG EDGE OUTDOOR & MORE								
1	OIL/FILTER		DA-5140-4	E	Brush & Weeds; Contractual	R		04/08/25	04/08/25		
25-00259	04/08/25	UDIGN005	UDig NY, Inc.								
1	LATE RESPONSE		F0-8310-4	E	Contractual	R		04/08/25	04/08/25		\$25030575
2	LATE RESPONSE		FH-8310-4	E	Contractual	R		04/08/25	04/08/25		\$25030575
			\$12.00								
25-00260	04/08/25	VERIZ005	VERIZON WIRELESS								
1	CELL PHONES		A0-1355-40	E	Assessor Contractual	R		04/08/25	04/08/25		

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Item	Description	Amount	Charge Account	Account Continued							
25-00260	04/08/25	VERIZ005	VERIZON WIRELESS								
2	CELL PHONES	\$49.15	A0-5010-40	E	Highway Admin. Contractual	R	04/08/25	04/08/25			
3	CELL PHONES	\$35.98	A0-8010-4	E	Zoning Contractual	R	04/08/25	04/08/25			
4	CELL PHONES	\$49.15	A0-1220-4	E	Supervisor Contractual	R	04/08/25	04/08/25			
		<u>\$151.45</u>									
25-00261	04/08/25	WELLS015	WELLS FARGO FINANCIAL SVCS LLC								
1	COPIER LEASE PYMT	\$258.85	A0-1620-4	E	Operations of Plant/Bldgs - Contractual	R	04/08/25	04/08/25			
25-00262	04/08/25	FLAGG005	WENDY FLAGG								
1	MARCH MILEAGE	\$142.80	A0-1410-40	E	Town Clerk Contractual	R	04/08/25	04/08/25			
25-00263	04/08/25	WHITE010	WHITE'S FARM SUPPLY INC.								
1	ULTRACTION DISP	\$186.30	DA-5130-4	E	Machinery; Contractual	R	04/08/25	04/08/25			
Total Purchase Orders:		66	Total P.O. Line Items:	93	Total List Amount:	\$81,750.92	Total Void Amount:	\$0.00			

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Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	5-A0	\$22,741.63	\$0.00	\$0.00	\$22,741.63
Highway Townwide	5-DA	\$48,136.70	\$0.00	\$0.00	\$48,136.70
Water District 1	5-F0	\$3,631.50	\$0.00	\$0.00	\$3,631.50
Water District 2	5-FH	\$3,631.47	\$0.00	\$0.00	\$3,631.47
Special Lighting Fund	5-SL	\$600.50	\$0.00	\$0.00	\$600.50
Trust & Agency	5-TA	\$0.00	\$0.00	\$1,066.12	\$1,066.12
	Year Total:	\$78,741.80	\$0.00	\$1,066.12	\$79,807.92
Sewer Capital Fund	X-HF	\$1,943.00	\$0.00	\$0.00	\$1,943.00
Total Of All Funds:		\$80,684.80	\$0.00	\$1,066.12	\$81,750.92

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	A0	\$22,741.63	\$0.00	\$0.00	\$22,741.63
Highway Townwide	DA	\$48,136.70	\$0.00	\$0.00	\$48,136.70
Water District 1	F0	\$3,631.50	\$0.00	\$0.00	\$3,631.50
Water District 2	FH	\$3,631.47	\$0.00	\$0.00	\$3,631.47
Sewer Capital Fund	HF	\$1,943.00	\$0.00	\$0.00	\$1,943.00
Special Lighting Fund	SL	\$600.50	\$0.00	\$0.00	\$600.50
Trust & Agency	TA	\$0.00	\$0.00	\$1,066.12	\$1,066.12
Total Of All Funds:		\$80,684.80	\$0.00	\$1,066.12	\$81,750.92

Monthly Statement to the Supervisor

To the Town Board of the Town of Henderson
Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of
all monies received and disbursed by me, as Supervisor, during the month of March 2025.

			Receipts	
<u>Source</u>		<u>Description</u>		<u>Amount Received</u>
<u>General Fund - Townwide</u>				
3/5/2025	Jeff Cty Hwy Superintendents	Reissue Check for Less		\$350.00
3/5/2025	St Pauley	Scrap Metal		\$12.35
3/31/2025	Watertown Savings Bank	CD-01 Savings		\$826.34
3/31/2025	Watertown Savings Bank	Savings Interest		\$57.89
				<u>\$1,246.58</u>
<u>Way Fund - Townwide:</u>				
3/18/2025	NYS Office of Comptroller	23/24 State S&I Revenue		\$64,248.38
3/31/2025	Watertown Savings Bank	CD-01 Savings		\$2,754.45
3/31/2025	Watertown Savings Bank	Savings Interest		\$68.39
				<u>\$67,071.22</u>
<u>Water District #1 Fund F</u>				
3/31/2025	Watertown Savings Bank	CD-01 Savings		\$1,652.67
3/31/2025	Watertown Savings Bank	Savings Interest		\$11.37
				<u>\$1,664.04</u>
<u>Water District #2 Fund FH</u>				
3/5/2025	Transfer	Ab#3 from savings to checking		\$9,767.00
3/31/2025	Watertown Savings Bank	CD-01 Savings		\$385.62
3/31/2025	Watertown Savings Bank	Savings Interest		\$3.26
				<u>\$10,155.88</u>
<u>Sewer Dist 1 Capital Projects Checking HF</u>				
3/31/2025	NO ACTIVITY			\$0.00
<u>Library Fund</u>				
3/31/2025	NO ACTIVITY			\$0.00
<u>Henderson Fire District Fund SF</u>				
3/31/2025	NO ACTIVITY			\$0.00
<u>Street Lighting Fund SL</u>				
3/31/2025	Watertown Savings Bank	CD-01 Savings		\$33.06
3/31/2025	Watertown Savings Bank	Savings Interest		\$0.21
				<u>\$33.27</u>
<u>Smithville Fire District Fund SM</u>				
3/31/2025	NO ACTIVITY			\$0.00
<u>Trust & Agency</u>				
3/6/2025	PR 3-6-2025	Payroll Deductions		\$13,782.50
3/20/2025	PR 3-20-2025	Payroll Deductions		\$11,075.32
				<u>\$24,857.82</u>
Total Receipts				\$105,028.81

Dated April 8, 2025

Karen Richmond, Town Supervisor

Monthly Statement to the Supervisor

To the Town Board of the Town of Henderson
Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of
all monies received and disbursed by me, as Supervisor, for the month of March 2025.

<u>Source</u>		DISBURSEMENTS	Amount Expended
<u>General Fund A – Townwide:</u>			
3/11/25	Abstract #3	Bills	\$18,725.69
3/6/25	Town Officials	PR 3-6-2025	\$15,111.27
3/20/25	Town Officials	PR 3-20-2025	<u>\$17,035.05</u>
			\$50,872.01
<u>Highway Fund DA- Townwide:</u>			
3/11/25	Abstract #3	Bills	\$44,061.27
3/6/25	Town Officials	PR 3-6-2025	\$24,861.95
3/20/25	Town Officials	PR 3-20-2025	<u>\$16,522.86</u>
			\$85,446.08
<u>Water Dist #1 Fund F:</u>			
3/11/25	Abstract #3	Bills	\$4,350.07
3/6/25	Town Officials	PR 3-6-2025	\$93.16
3/20/25	Town Officials	PR 3-20-2025	<u>\$93.16</u>
			\$4,536.39
<u>Water Dist #2 Fund FH</u>			
3/11/25	Abstract #3	Bills	\$4,350.03
3/6/25	Town Officials	PR 3-6-2025	\$93.16
3/20/25	Town Officials	PR 3-20-2025	<u>\$93.16</u>
			\$4,536.35
<u>Sewer Dist 1 Capital Projects HF</u>			
3/11/25	Abstract #3	Bills	\$9,767.00
<u>Library - L</u>			
3/31/25	NO ACTIVITY		\$0.00
<u>SF Henderson Fire District</u>			
3/31/25	NO ACTIVITY		\$0.00
<u>SL Special Lighting Dist Fund</u>			
3/11/25	Abstract #3	Bills	\$665.95
<u>SM Smithville Fire District Fund</u>			
3/31/25	NO ACTIVITY		\$0.00
<u>TA Trust & Agency</u>			
3/11/25	Abstract #3	Bills	\$1,066.12
3/6/25	Town Officials	PR 3-6-2025	\$12,412.00
3/20/25	Town Officials	PR 3-20-2025	<u>\$11,307.12</u>
			\$24,785.24
<u>Total Disbursements:</u>			<u>\$180,609.02</u>

Dated April 8, 2025

Karen Richmond, Town Supervisor

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Route 123 Transportation Corporation and Sewer Main			
Project Location (describe, and attach a location map): 13471 - 13565 County Road 123, Henderson Harbor, New York			
Brief Description of Proposed Action: Formation of the Route 123 Sewage Works Corporation and installation of approximately 600 feet of sanitary force main between Carbone's Waterside Restaurant (parcel ID 106.05-1-49) and the Gill House (parcel ID 106.05-1-57). The Carbone's Waterside Restaurant has an existing on-site wastewater treatment plant that has the capacity to receive and treat the additional anticipated flows from the Gill House.			
Name of Applicant or Sponsor: Town of Henderson, Karen Richmond - Town Supervisor		Telephone: Phone: 315-938-5542 ext 27 E-Mail: Supervisor@townofhendersonny.org	
Address: 12105 Town Barn Road			
City/PO: Henderson		State: New York	Zip Code: 13650
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYSDEC - SPDES; NYSDOH - approval; Jefferson County - Highway ROW Permit; NYSDOS - approval & coastal consistency			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			1.64 acres 0.2 acres 0.00 acres
Road ROW is County-owned and two parcels are privately-owned			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input checked="" type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	N/A
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ Project plans to install a sanitary force main connection between the GillHouse and Carbone's Waterside Restaurant; GillHouse would connect to the existing wastewater treatment plant at Carbone's Waterside Restaurant.	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? Determination for Carbone's Waterside Restaurant is Undetermined. Gill House not listed. b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO <input checked="" type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ Henderson Harbor (Lake Ontario) is located immediately west of the project area; no impacts or alterations are proposed for the adjacent waterbody. _____	NO <input type="checkbox"/> <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> <input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? <small style="display: block; text-align: center;">No state-listed species records from NYSDEC Environmental Resource Mapper. USFWS IPaC lists: Indiana bat, northern long-eared bat, tricolored bat, piping plover, and monarch butterfly for the site.</small>	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: <u>Town of Henderson, Karen Richmond</u> Date: _____		
Signature: _____ Title: <u>Town Supervisor</u>		

Town of Henderson CSC Coordinator

RESOLUTION No: # 2025-04-08-0XX

WHEREAS The Town Board passed resolution #2025-02-11-034 to adopt the NY State Climate Smart Community (CSC) Pledge

WHEREAS Establishing a CSC Coordinator supports steady progress on local climate mitigation and adaptation.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town of Henderson:

Appoint Councilman Poulin as the Town of Henderson Climate Smart Community (CSC) Coordinator.

The CSC Coordinator has the following responsibilities and duties:

- serve as a point of contact for the Climate Smart Communities (CSC) program
- responsible for coordinating the activities of the CSC task force
- facilitate project implementation
- regular communication to the Town Board of the status and progress in obtaining certification as a CSC.

The foregoing Resolution was offered by Board Member, _____, and seconded by Board Member, _____, and upon roll call vote of the Board was duly adopted as follows:

YES NO

Karen Richmond, Supervisor _____

Matthew Owen _____

Torre Parker-Lane _____

David Poulin _____

Lindsay Witmer _____

Town of Henderson: Watercraft Inspection Steward Program (WISP)

RESOLUTION No: # 2025-04-08-0XX

WHEREAS The Watercraft Inspection Steward Program is a state-wide effort aimed to prevent the spread of aquatic invasive species.

WHEREAS Through this program, stewards are positioned at boat launches across New York State. Stewards empower boaters to reduce the spread of aquatic invasive species (AIS) by sharing educational information and teaching boaters how to properly inspect their boats.

WHEREAS During the inspections, which usually last less than 3 minutes, stewards collect important data on where boaters are coming from, headed to next, and if they're aware of invasive species issues. This information helps to inform state-wide programming and enhances the efficiency and effectiveness of the Watercraft Inspection Steward Program.

WHEREAS The best management strategy is prevention through education and stewardship. As invasive species are most commonly spread through fishing and boating equipment, it is important to use precautions such as cleaning, draining, and drying a boat and trailer before moving to another water body.

WHEREAS for 2025 season, the NYS DEC will provide a steward at no cost to the town. The NYS DEC will handle all the training, equipment and provide the appropriate signage for the boat launch area.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town of Henderson:

Authorizes the Highway Department to construct an AIS Disposal Station to be located at the Town Boat Launch. Labor and materials will be provided by the Town.

Authorizes the Highway Department to mount AIS information signs at the Town Boat Launch.

Approves the NYS DEC to have permission to use the boat launch for the St. Lawrence-Eastern Lake Ontario (SLELO) Watercraft Inspection Steward Program (WISP) and will allow a steward be stationed at the Town of Henderson Boat Launch to conduct the program.

The foregoing Resolution was offered by Board Member, _____, and seconded by Board Member, _____, and upon roll call vote of the Board was duly adopted as follows:

YES NO

Karen Richmond, Supervisor _____

Matthew Owen _____

Torre Parker-Lane _____

David Poulin _____

Lindsay Witmer _____