

**Town of Henderson  
12105 Town Barn Rd.  
Henderson, NY 13650  
Town Board Meeting  
July 8, 2025 6:00PM**

1. Pledge
2. Public Comments “Old Business”
3. Minutes
4. Budget transfers
5. Pay the Bills
6. Supervisor’s report
7. Monthly Reports – ZEO & Highway
8. 2025 Focus areas – LWRP, NY Forward, Community Development Commission
9. Condemned Structures
10. Sewer Project discussion & Engineering firm proposals
11. Water Treatment Plant Contract Proposals
12. Discuss RFP Grant writer
13. 2025 Financial Audit update
14. Snowshoe Rd Speed limit
15. Recreation Pavilion rental changes
16. Recreation maintenance person/ cleaner approval
17. Town Hall July 10<sup>th</sup>
18. Public Comment

**Ranges**      **Item Status**      **Purchase Types**      **Misc**

*Range: First to Last*  
*Rcvd Batch Id Range: First to Last*  
*Encumbrance Date Range: First to 12/31/25*

**Open:** N      **Bid:** Y      **P.O. Type:** All  
**Void:** N      **State:** Y      **Format:** Detail with Line Item Notes  
**Paid:** N      **Other:** Y      **Include Non-Budgeted:** Y  
**Held:** N      **Exempt:** Y      **Prior Year Only:** N  
**Aprv:** N      **\* Means Prior Year Line:**  
**Rcvd:** Y      **Vendors:** All

PO #	PO Date	Vendor	Contract	PO Type	Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
25-00414	07/08/25	DEVEL005			DEVELOPMENT AUTHORITY OF THE N										
1		SWR DIST/NBRC GRANT ADMIN		E		\$89.00	HF-8197-21		Admin; Engineering Fees	R	07/08/25	07/08/25		341337	
Notes: NBRC GRAND ADMIN															
2		SWR DIST SERVICES		E		\$1,724.00	HF-8197-21		Admin; Engineering Fees	R	07/08/25	07/08/25		341307	
Notes: SWR DISTRICT SERVICES															
						<u>\$1,813.00</u>									
25-00415	07/08/25	ADVAN010			ADVANCED BUSINESS SYSTEMS INC										
1		COPIER CONTRACT		E		\$300.00	A0-1620-4		Operations of Plant/Bldgs - Contractua	R	07/08/25	07/08/25			
25-00416	07/08/25	AIRGA015			AIRGAS USA, LLC										
1		WELDING SUPPLIES		E		\$157.22	DA-5132-4		Garage; Contractual	R	07/08/25	07/08/25		9161552978	
25-00417	07/08/25	ALIAS005			ROBERT ALIASSO										
1		ZBA JUNE MTG		E		\$65.00	A0-8010-41		Zoning Boards; Contractual	R	07/08/25	07/08/25			
25-00418	07/08/25	ASHOD005			ROBERT ASHODIAN										
1		2Q PLANNING BOARD SERVICES		E		\$195.00	A0-8020-41		Planning Board; Contractual	R	07/08/25	07/08/25			
25-00419	07/08/25	ATCEN005			AT CENTRAL NY, LLC										
1		EQUIP REPAIRS		E		\$3,074.76	DA-5130-4		Machinery; Contractual	R	07/08/25	07/08/25		R813006475	

TOWN OF HENDERSON  
Purchase Order Listing By P.O. Number

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00420	07/08/25	ATCEN005	AT CENTRAL NY, LLC										
1		EQUIP REPAIRS	\$449.50	DA-5130-4	E	Machinery; Contractual	R	07/08/25	07/08/25			R813006210	
2		EQUIP REPAIRS	\$255.22	DA-5130-4	E	Machinery; Contractual	R	07/08/25	07/08/25			X813021298	
3		EQUIP REPAIRS	194.22-	DA-5130-4	E	Machinery; Contractual	R	07/08/25	07/08/25			X813021324	
Notes: CREDIT													
					<u>\$510.50</u>								
25-00421	07/08/25	ATCEN005	AT CENTRAL NY, LLC										
1		EQUIP SERVICE	\$64.27	DA-5130-4	E	Machinery; Contractual	R	07/08/25	07/08/25				X813021851
25-00422	07/08/25	SOMME005	SOMMER BARTLETT										
1		RED CROSS SUMMER REC TRAINING	\$150.00	A0-7140-4	E	Recreation Contractual	R	07/08/25	07/08/25				2025
25-00423	07/08/25	BILLE005	BILL ELLIOT & SONS TREE SVC										
1		HEMLOCK LUMBER/GAME CLUB BRIDG	\$1,828.80	DA-5112-2	E	Permanent Improv; Road Blding Capit	R	07/08/25	07/08/25				9694A
25-00424	07/08/25	BOBSA005	BOB'S AUTO SUPPLY										
1		SUPPLIES	\$413.67	DA-5130-4	E	Machinery; Contractual	R	07/08/25	07/08/25				
25-00425	07/08/25	BOBSA005	BOB'S AUTO SUPPLY										
1		STOCK PARTS/SANITATION	\$97.20	A0-8160-42	E	Refuse & Garbage; Contractual	R	07/08/25	07/08/25				2025
25-00426	07/08/25	CAGWI005	LEE T. CAGWIN										
1		GRIEVANCE DAY SERVICES	\$250.00	A0-3610-4	E	BAR - Contractual	R	07/08/25	07/08/25				2025
25-00427	07/08/25	CHART010	CHARTER COMMUNICATIONS										
1		UTILITY	\$243.92	A0-1620-4	E	Operations of Plant/Bldgs - Contractue	R	07/08/25	07/08/25				
25-00428	07/08/25	CHART015	CHARTER COMMUNICATINS*										
1		UTILITY	\$140.00	A0-8160-42	E	Refuse & Garbage; Contractual	R	07/08/25	07/08/25				



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25-00438	07/08/25	CORNE010 CORNELL'S MARINA INC.											
1	CHAIN/BOUY			E	\$441.72	A0-5720-40		Docks, Piers, & Wharves; Contractual	R	07/08/25	07/08/25		4385
25-00439	07/08/25	COSTE005 COSTELLO COONEY & FEARON, PLLC											
1	LEGAL SERVICES			E	\$781.50	A0-1420-40		Law/Attorney - Contractual	R	07/08/25	07/08/25		273973
2	LEGAL SERVICES			E	\$2,790.00	A0-1420-40		Law/Attorney - Contractual	R	07/08/25	07/08/25		273974
3	HOVEY ISLAND			E	\$3,946.38	A0-1420-41		Law/Attorney; HOVEY ISLAND LAWS	R	07/08/25	07/08/25		273982
					<b>\$7,517.88</b>								
25-00440	07/08/25	EASTE005 EASTERN SHORE ASSOCIATES INSUR											
1	TOWN INSURANCE POLICY			E	\$102.00	A0-1910-4		Unallocated Insurance - Contractual	R	07/08/25	07/08/25		805425
2	TOWN INSURANCE POLICY			E	\$1,263.00	A0-1910-4		Unallocated Insurance - Contractual	R	07/08/25	07/08/25		810024
					<b>\$1,365.00</b>								
25-00441	07/08/25	FASTE010 FASTENAL COMPANY											
1	NUTS/CAULKING GUN			E	\$48.64	DA-5132-4		Garage; Contractual	R	07/08/25	07/08/25		NYWAT181364
25-00442	07/08/25	FERGU005 FERGUSON WATERWORKS											
1	PIPE & CAMB COUP			E	\$131.00	F0-8310-4		Contractual	R	07/08/25	07/08/25		
2	PIPE & CAMB COUP			E	\$130.99	FH-8310-4		Contractual	R	07/08/25	07/08/25		
					<b>\$261.99</b>								
25-00443	07/08/25	FLAGG005 WENDY FLAGG											
1	JUNE MILEAGE			E	\$159.60	A0-1410-40		Town Clerk Contractual	R	07/08/25	07/08/25		
25-00444	07/08/25	FRONT005 FRONTIER											
1	WTR ALARM MONITORING			E	\$97.27	F0-8310-4		Contractual	R	07/08/25	07/08/25		
2	WTR ALARM MONITORING			E	\$97.27	FH-8310-4		Contractual	R	07/08/25	07/08/25		
					<b>\$194.54</b>								
25-00445	07/08/25	HEIDE005 HEIDELBERG MATERIALS - NY LLC											
1	CE WINTER MIX			E	\$323.92	DA-5110-4		Maintenance of Roads; Contractual	R	07/08/25	07/08/25		4627181





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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00462	07/08/25	JENNI005	JENNIFER NEWELL										
1	SUMMER REC / CPR			E	\$350.00	A0-7140-4		Recreation Contractual	R	07/08/25	07/08/25		
25-00463	07/08/25	NYSMA005	NYS MAGISTRATES ASSOCIATION										
1	MAGISTRATES MEMBERSHIP			E	\$220.00	A0-1110-40		Justice Contractual	R	07/08/25	07/08/25		
25-00464	07/08/25	NYSSTE005	NYS TEAMSTERS COUNCIL										
1	AUGUST HEALTH INSURANCE			E	\$3,471.52	A0-9060-8		Health Insurance	R	07/08/25	07/08/25		
2	AUGUST HEALTH INSURANCE			E	\$10,693.56	DA-9060-8		Hospital & Medical; Employee Benefits	R	07/08/25	07/08/25		
3	AUGUST HEALTH INSURANCE			G	\$1,066.12	TA-040-0		Health Insurance	R	07/08/25	07/08/25		
					<u>\$15,231.20</u>								
25-00465	07/08/25	NYSTO005	NYS TOWN CLERK ASSOCIATION										
1	CLERK ASSC MEMBERSHIP			E	\$85.00	A0-1410-40		Town Clerk Contractual	R	07/08/25	07/08/25		
25-00466	07/08/25	GREEN005	O.D. GREENE										
1	SUPPLIES			E	\$983.03	DA-5132-4		Garage; Contractual	R	07/08/25	07/08/25		
2	SUPPLIES			E	\$26.97	FO-8310-4		Contractual	R	07/08/25	07/08/25		
3	SUPPLIES			E	\$26.97	FH-8310-4		Contractual	R	07/08/25	07/08/25		
4	SUPPLIES			E	\$28.98	A0-8160-42		Refuse & Garbage; Contractual	R	07/08/25	07/08/25		
					<u>\$1,065.95</u>								
25-00467	07/08/25	ONSIT005	ON-SITE TESTING SERVICES, INC.										
1	SUBSTANCE SCREENING			E	\$392.00	A0-5010-41		Highway Admin Drug Testing	R	07/08/25	07/08/25		16663
25-00468	07/08/25	PETER010	JEFFREY PETERSON										
1	HEALTH INSURANCE			E	\$1,981.60	A0-9060-8		Health Insurance	R	07/08/25	07/08/25		
25-00469	07/08/25	PETER010	JEFFREY PETERSON										
1	DENTAL INSURANCE			E	\$99.19	A0-9060-8		Health Insurance	R	07/08/25	07/08/25		
25-00470	07/08/25	PITNE010	PITNEY BOWES GLOBAL FIN SVC LL										
1	POSTAGE METER RENTAL			E	\$134.85	A0-1670-4		Central Printing & Mailing - Contractua	R	07/08/25	07/08/25		



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25-00479	07/08/25	KATHY005	KATHY L. SIDMORE					Account Continued					
1		REC/PAPER REAMS	\$111.37	A0-7140-4	E		Recreation Contractual	R		07/08/25	07/08/25		
Notes: COPYING FOR REC PROGRAM													
25-00480	07/08/25	SOUTH005	SOUTHWORTH-MILTON, INC.										
1		BEZEL	\$874.53	DA-5130-4	E		Machinery; Contractual	R		07/08/25	07/08/25		3585829
25-00481	07/08/25	SOUTH005	SOUTHWORTH-MILTON, INC.										
1		EQUIP REPAIRS	\$728.18	DA-5130-4	E		Machinery; Contractual	R		07/08/25	07/08/25		
25-00482	07/08/25	SUITK005	SUIT-KOTE CORPORATION										
1		PAVER&ROLLER/BOAT LAUNCH	\$53,249.60	A0-5720-20	E		Docks, Piers, & Wharves; Capital Equi	R		07/08/25	07/08/25		072959
Notes: CHIPS REIMBURSEMENT													
25-00483	07/08/25	SUITK005	SUIT-KOTE CORPORATION										
1		TOWN BARN RD ENTRANCE	\$18,246.65	DA-5112-2	E		Permanent Improv; Road Blding Capit	R		07/08/25	07/08/25		
25-00484	07/08/25	TACKL005	JERRY TACKLEY										
1		ZBA JUNE MTG	\$65.00	A0-8010-41	E		Zoning Boards; Contractual	R		07/08/25	07/08/25		
25-00485	07/08/25	TUGED010	TUG EDGE OUTDOOR & MORE										
1		REPAIRS	\$860.95	DA-5140-4	E		Brush & Weeds; Contractual	R		07/08/25	07/08/25		
25-00486	07/08/25	TUGED010	TUG EDGE OUTDOOR & MORE										
1		REPAIRS/MAINT	\$262.98	DA-5140-4	E		Brush & Weeds; Contractual	R		07/08/25	07/08/25		
25-00487	07/08/25	KENNE010	KENNETH VANCE										
1		2Q PLANNING BOARD SERVICES	\$130.00	A0-8020-41	E		Planning Board; Contractual	R		07/08/25	07/08/25		
25-00488	07/08/25	VERIZ005	VERIZON WIRELESS										
1		CELL PHONE	\$17.16	A0-1355-40	E		Assessor Contractual	R		07/08/25	07/08/25		

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
25-00488	07/08/25	VERIZON005	VERIZON WIRELESS					Account Continued				
2		CELL PHONE	\$49.15	A0-5010-40	E	Highway Admin. Contractual	R	07/08/25	07/08/25			
3		CELL PHONE	\$36.93	A0-8010-4	E	Zoning Contractual	R	07/08/25	07/08/25			
4		CELL PHONE	\$49.15	A0-1220-4	E	Supervisor Contractual	R	07/08/25	07/08/25			
			<u>\$152.39</u>									
25-00489	07/08/25	FRANC005	FRANCIS WALTER									
1		2Q PLANNING BOARD SERVICE	\$195.00	A0-8020-41	E	Planning Board; Contractual	R	07/08/25	07/08/25			
25-00490	07/08/25	WESCO005	EUNICE WESCOTT									
1		BAR SERVICES	\$210.00	A0-3610-4	E	BAR - Contractual	R	07/08/25	07/08/25			
25-00491	07/08/25	JULIE005	JULIE WEST									
1		ZBA JUNE MTG	\$65.00	A0-8010-41	E	Zoning Boards; Contractual	R	07/08/25	07/08/25			
25-00492	07/08/25	WOODS005	JOAN TREADWELL WOODS									
1		JUNE ZBA MTG	\$65.00	A0-8010-41	E	Zoning Boards; Contractual	R	07/08/25	07/08/25			
25-00493	07/08/25	WELLS015	WELLS FARGO FINANCIAL SVCS LLC									
1		COPIER LEASE PYMT	\$258.85	A0-1620-4	E	Operations of Plant/Bldgs - Contractue	R	07/08/25	07/08/25			
25-00494	07/08/25	KENDA010	KENDALL, HARRIENGER & BURROWS									
1		LEGAL SERVICES	\$235.00	A0-1420-40	E	Law/Attorney - Contractual	R	07/08/25	07/08/25			9086
2		HOVEY ISLAND SERVICES	\$1,057.50	A0-1420-41	E	Law/Attorney; HOVEY ISLAND LAWS	R	07/08/25	07/08/25			9086
			<u>\$1,292.50</u>									

Total Purchase Orders: 81 Total P.O. Line Items: 119 Total List Amount: \$167,990.55 Total Void Amount: \$0.00

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	5-A0	\$85,286.86	\$0.00	\$0.00	\$85,286.86
Highway Townwide	5-DA	\$72,676.46	\$0.00	\$0.00	\$72,676.46
Water District 1	5-F0	\$3,299.35	\$0.00	\$0.00	\$3,299.35
Water District 2	5-FH	\$3,299.32	\$0.00	\$0.00	\$3,299.32
Special Lighting Fund	5-SL	\$549.44	\$0.00	\$0.00	\$549.44
Trust & Agency	5-TA	\$0.00	\$0.00	\$1,066.12	\$1,066.12
	Year Total:	\$165,111.43	\$0.00	\$1,066.12	\$166,177.55
Sewer Capital Fund	X-HF	\$1,813.00	\$0.00	\$0.00	\$1,813.00
<b>Total Of All Funds:</b>		<b>\$166,924.43</b>	<b>\$0.00</b>	<b>\$1,066.12</b>	<b>\$167,990.55</b>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
General Fund	A0	\$85,286.86	\$0.00	\$0.00	\$85,286.86
Highway Townwide	DA	\$72,676.46	\$0.00	\$0.00	\$72,676.46
Water District 1	F0	\$3,299.35	\$0.00	\$0.00	\$3,299.35
Water District 2	FH	\$3,299.32	\$0.00	\$0.00	\$3,299.32
Sewer Capital Fund	HF	\$1,813.00	\$0.00	\$0.00	\$1,813.00
Special Lighting Fund	SL	\$549.44	\$0.00	\$0.00	\$549.44
Trust & Agency	TA	\$0.00	\$0.00	\$1,066.12	\$1,066.12
<b>Total Of All Funds:</b>		<b>\$166,924.43</b>	<b>\$0.00</b>	<b>\$1,066.12</b>	<b>\$167,990.55</b>

**Monthly Statement to the Supervisor**

To the Town Board of the Town of Henderson  
Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of  
all monies received and disbursed by me, as Supervisor, during the month of June 2025.

		<u>Receipts</u>	
<u>Source</u>		<u>Description</u>	<u>Amount Received</u>
<u>General Fund - Townwide</u>			
6/5/2025	St Pauley	Scrap Metal	\$22.39
6/12/2025	Town of Henderson	Clerk - Vital Statistics	\$17.50
6/12/2025	Town of Henderson	Clerks - Transfer Tickets	\$3,290.00
6/12/2025	Town of Henderson	Clerks - Zoning Fees	\$480.00
6/12/2025	Town of Henderson	Clerks - Planning Fees	\$150.00
6/12/2025	Town of Henderson	Clerk - Dog Licenses	\$139.12
6/12/2025	Town of Henderson	Clerk - Clerk Fees	\$10.54
6/12/2025	Town of Henderson	May Justice Report / Yonkovig	\$256.00
6/12/2025	Town of Henderson	May Justice Report - McCrea	\$909.50
6/12/2025	Nortstar Salvage	Scrap Metal revenue	\$166.00
6/30/2025	Watertown Savings Bank	CD-01 Saving Interest	\$1,434.60
6/30/2025	Watertown Savings Bank	Savings Interest	\$47.70
			<u>\$6,923.35</u>
<u>Way Fund - Townwide:</u>			
6/12/2025	Cintas	Refund	\$7.15
6/12/2025	Caskinette	Refund	\$1,460.00
6/30/2025	Watertown Savings Bank	CD-01 Savings Interest	\$4,513.63
6/30/2025	Watertown Savings Bank	Savings Interest	\$42.78
			<u>\$6,023.56</u>
<u>Water District #1 Fund F</u>			
6/12/2025	Town of Henderson	Clerks - Metered Water	\$15,550.01
6/12/2025	Town of Henderson	Clerks - Interest/Penalties	\$17.10
6/12/2025	Town of Henderson	Clerks - Coin/Truck Water	\$514.00
6/12/2025	Town of Henderson	Clerks - Service Charges	\$90.00
6/30/2025	Watertown Savings Bank	CD-01 Savings Interest	\$1,259.02
6/30/2025	Watertown Savings Bank	Savings Interest	\$10.59
			<u>\$17,440.72</u>
<u>Water District #2 Fund FH</u>			
6/12/2025	Town of Henderson	Clerks - Metered Water	\$17,975.41
6/12/2025	Town of Henderson	Clerks - Interest/Penalties	\$161.25
6/12/2025	Town of Henderson	Clerks - Coin/Truck Water	\$514.00
6/12/2025	Town of Henderson	Clerks - Service Charges	\$1,440.00
6/30/2025	Watertown Savings Bank	CD-01 Savings Interest	\$293.77
6/30/2025	Watertown Savings Bank	Savings Interest	\$1.90
			<u>\$20,386.33</u>
<u>Sewer Dist 1 Capital Projects Checking HF</u>			
6/4/2025	Transfer	From Savings to Checking	\$1,650.46
<u>Library Fund</u>			
6/30/2025	NO ACTIVITY		\$0.00
<u>Henderson Fire District Fund SF</u>			
6/30/2025	NO ACTIVITY		\$0.00
<u>Street Lighting Fund SL</u>			
6/30/2025	Watertown Savings Bank	CD-01 Savings Interest	\$25.18
6/30/2025	Watertown Savings Bank	Savings Interest	\$0.38
			<u>\$25.56</u>
<u>Smithville Fire District Fund SM</u>			
6/30/2025	NO ACTIVITY		\$0.00
<u>Trust &amp; Agency</u>			
6/12/2025	PR 6-12-25	Payroll Deductions	\$10,791.18
6/26/2025	PR 6-26-25	Payroll Deductions	\$10,143.59
			<u>\$20,934.77</u>
<b>Total Receipts</b>			<b>\$73,384.75</b>

Dated July 8, 2025

\_\_\_\_\_  
Karen Richmond, Town Supervisor

**Monthly Statement to the Supervisor**

To the Town Board of the Town of Henderson  
Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of  
all monies received and disbursed by me, as Supervisor, for the month of June 2025.

<u>Source</u>			Amount Expended
<u>General Fund A – Townwide:</u>			
6/4/25	Charter Communications	Void Check 52659	(\$543.92)
6/10/25	Abstract #6	Bills	\$24,434.62
6/12/25	Town Officials	PR 5-1-2025	\$14,868.03
6/26/25	Town Officials	PR 5-15-2025	\$15,423.88
			<u>\$54,182.61</u>
<u>Highway Fund DA- Townwide:</u>			
6/10/25	Abstract #6	Bills	\$100,161.33
6/12/25	Town Officials	PR 5-1-2025	\$15,635.57
6/26/25	Town Officials	PR 5-15-2025	\$14,905.13
			<u>\$130,702.03</u>
<u>Water Dist #1 Fund F:</u>			
6/10/25	Abstract #6	Bills	\$2,247.41
6/12/25	Town Officials	PR 5-1-2025	\$408.04
6/26/25	Town Officials	PR 5-15-2025	\$287.26
			<u>\$2,942.71</u>
<u>Water Dist #2 Fund FH</u>			
6/10/25	Abstract #6	Bills	\$2,247.40
6/12/25	Town Officials	PR 5-1-2025	\$408.04
6/26/25	Town Officials	PR 5-15-2025	\$287.28
			<u>\$2,942.72</u>
<u>Sewer Dist 1 Capital Projects HF</u>			
6/10/25	Abstract #6	Bills	\$1,650.46
<u>Library - L</u>			
6/30/25	NO ACTIVITY		\$0.00
<u>SF Henderson Fire District</u>			
6/30/25	NO ACTIVITY		\$0.00
<u>SL Special Lighting Dist Fund</u>			
6/10/25	Abstract #6	Bills	\$558.56
<u>SM Smithville Fire District Fund</u>			
6/30/25	NO ACTIVITY		\$0.00
<u>TA Trust &amp; Agency</u>			
6/10/25	Abstract #6	Bills	\$1,066.12
6/12/25	Town Officials	PR 5-1-2025	\$9,588.12
6/26/25	Town Officials	PR 5-15-2025	\$10,280.53
			<u>\$20,934.77</u>
<u>Total Disbursements:</u>			<u>\$213,913.86</u>

Dated July 8, 2025

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Karen Richmond, Town Supervisor