

Barton & Loguidice, D.P.C.

Memo To: Town of Henderson

Date: April 28, 2026

From: Dustin Clark
John Condino

Project No.: 5040.001.001

Subject: Project Update

Henderson Sewer District No. 1 Project

Current Debt: \$2,271,472.07 as of April 2026

Recently Completed

- ✓ Public Hearing opened April 21, 2026
- ✓ G&G has reported that sufficient responses have been received for the Income Survey
- ✓ SEQRA Part 1 of the EAF was reviewed at the March Board meeting and circulated to Interested and Involved Agencies
- ✓ NYSDEC requested that a modified NY-2A – Application for SPDES permit be submitted and is required for consideration of a WIIA Grant

March 10th Board Action

- **B&L description of the resolution authorizing the project and why it is necessary for grant applications**
- **Close Public Hearing**
- **Review SEQRA EAF Parts 2 and 3**
- **Resolution – SEQRA Determination**
- **Resolution – Approve new Sewer District Plan, Project Cost and First Year User Costs**
- **Resolution – Board approval of B&L Amendment # 2 for preparing revised NY-2A application for SPDES Permit**
- **Resolution – Board approval of DANC Amendment # 1 for Continued Project Administration Assistance and Assistance with Sewer User Law**



Current/Upcoming Work

- Completion of Income Survey and submission to Funding Agencies (due May 29th)
- B&L Submission of revised NY-2A Application for SPDES Permit to NYSDEC
- May 12 Board Action
 - Board approval of Request for Qualifications (as required by NYSEFC) for Engineering Services for Project Implementation

Project Schedule

April 28, 2026

Town of Henderson Sewer Project - Resolution Subject to Permissive Referendum (No Petition Filed)

Date	Description	Deliverable
December 15, 2025	Board Workshop	Workshop Meeting with Town discussing draft findings of evaluation, estimated costs, funding options, etc.
January 20, 2026	Board Meeting	Board Action - Authorize G&G for Income Survey - Current income survey expires June 2026
February 10, 2026	PIM	Public Informational Meeting
February 11, 2026	Board Meeting	Board Action - Approve B&L PER for Sewer Project Board Action - Authorize B&L for SEQR, Funding Applications, PDA Board Action - Resolution to forfeit current WIIA Grant Award
February 2026	Town	Send letter to EFC Forfeiting current WIIA Grant Award
February 2026	B&L	Prepare Revised SEQR EAF
March 10, 2026	Board Meeting	Board Action - Review Revised SEQR EAF (reflect in board meeting minutes) Resolution - Order Calling for Public Hearing
March - April 2026	B&L Town / CCF	Circulate Revised EAF to Interested and Involved Agencies Advertise Public Hearing (must be between 10 and 20 days before PH)
April 21, 2026	Board Meeting @ Community Center	Open Public Hearing, Hold Public Hearing, keep open until 4/28
April 28, 2026	Board meeting	Close Public Hearing Review SEQR EAF Parts 2 and 3 Resolution - Final SEQR Determination Resolution - Approve new Sewer District Plan, Project Cost, First Year User Costs (subject to 30 day Permissive Referendum)
April 29/30, 2026	Town	Publish Sewer District Modification Resolution (starts 30 day referendum period)
May 12, 2026	B&L	Submit SPDES Permit Modification
May 12, 2026	Board Meeting	Resolution - Board to request Supervisor to issue RFQ for project Engineering Services (planning, design, permitting, bidding)
May 29, 2026	G&G	Deadline to submit Income Surveys to NYS EFC
June 2, 2026		30 Day Sewer District Formation/Modification Permissive Referendum Period Ends
June 9, 2026	Board Meeting	(If no petition filed) Final Order, Bond Resolution Town Board to select Engineering Consultant for Design, Permitting, Bidding and Construction Phase Services
July 14, 2026	Board Meeting	*Authorize Engineer Re-Design (see bolded notes below)
August 2026		Renew BAN including upcoming project financing needs
Summer 2026 - Summer 2027	Town & DANC	Establish Sewer Use Law Review Sewer District Property List to refine EDU assessment, develop EDU schedule, develop schedule of fees
Spring/Summer 2026		Grant Applications
March 2026	CPF / CDS Application	Submit applications for Congressional Directed Spending (STAG, CPF, CDS)
May 29, 2026	PER Submission	Submit PER to NYSEFC for updated listing on Intended Use Plan
July 2026	WIIA Application	Submit WIIA Application
July 2026	WQIP Application	Submit WQIP Application
July 2026	CDBG Application	Submit CDBG Application
*Project Schedule if Re-design authorized in June 2026		
July - August 2026	Preliminary Design	Review/refine collection sytem layout. Attorney deed search, establish easement procedure, obtain supplemental basemapping/survey and environmental field survey
August - October 2026	Inspections	Home Inspections and Easements
Dec 2026		Grant award announcements
Dec 2026 - April 2027	Final Design	Finalize Collection system design, design specifications, Basis of Design Report and WWTP design
Spring/Summer 2027	Permitting/Approvals	Funding / Permitting Agency review and approval
May 2027		Close on Short-Term Financing
Summer 2027		Project Letting/Bidding Phase
Fall 2027 - 2028		Construction (~18 months)
*Project Schedule if Re-design authorized After Funding Secured (May 2027)		
Jan 2027 - May 2027	Preliminary Design	Review/refine collection sytem layout. Attorney deed search, establish easement procedure
Summer 2027		Close on short-term financing
Summer 2027		Obtain supplemental basemapping/survey and environmental field survey
Summer 2027	Inspections	Home Inspections and Easements
Summer 2027 - Winter 2027	Final Design	Finalize Collection system design, design specifications, Basis of Design Report and WWTP design
Spring / Summer 2028	Permitting/Approvals	Funding / Permitting Agency review and approval
Fall 2028		Project Letting/Bidding Phase
Fall 2028 - 2029		Construction (~18 months)