

**Town of Henderson
12105 Town Barn Rd.
Henderson, NY 13650
Public Hearing &
Town Board Meeting
July 12, 2022**

A regular meeting of the Town Board of the Town of Henderson, County of Jefferson and the State of New York held at 12105 Town Barn Rd.at 7:00PM, on the 12th day of July 2022.

PRESENT: Edwin Glaser ---- Supervisor
Bryan Flagg ---- Councilman
Matthew Owen ---- Councilman
Torre Parker Lane --- Councilwoman
Wendy Flagg ---- Town Clerk

ABSENT: Carol Hall ---- Councilwoman

Supervisor Glaser called the meeting to order at 7:00PM with the Pledge to the flag.

Public Hearing called to order at 7:04PM by Supervisor Glaser

Councilwoman Parker Lane presented the Community Development Block Grant Power Point as public followed with copies.

Pat Scordo from GYMO informed the audience of why we are trying for funding again, as we had been turned down last year but due to cost increase, we hope to be able to qualify.

Public Comments: Earl Hall asked what other funding do we have and are we going for?
Supervisor Glaser discussed the grants we have obtained and the 0% loan we have qualified for.

Robert Whiteman asked why a joint application was not done for water and sewer?
Pat Scordo from GYMO explained the reasons and important points of both scenarios' pros and cons.

Discussions on several other avenues of funding were had amongst several in attendance including Federal Infrastructure funds, grants we have already established and ways to be shovel ready.

MOTION

CLOSE PUBLIC HEARING

On a motion of Councilman Owen, second by Councilwoman Parker- Lane following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker-Lane
Nays 0

Motion to close the Public Hearing for Community Development Block Grant.

Public Comments regarding old business –

Joy Brown and Lorraine Wiggins from the Fireman Ladies Auxiliary spoke to the Board about the flag program that was started years ago. They thanked the Board for continue support and asked that the wooden flag poles continue to be reused as much as possible to save on having to purchase each time flags are needed.

Expansion of Association Island by Sun Communities was a topic by several in attendance. No formal application to expand has been submitted by the owners Councilman Owen explained the process of the Planning Board and how a special use permit would be needed.

Several concerns of speeding on Snowshoe Rd. were discussed and Supervisor Glaser spoke of the digital speed signals the Town is looking to purchase for several areas around Town as many of the roads are high traffic and high speed during the summertime.

MOTION

MINUTES

On a motion of Councilman Flagg, second by Councilman Owen following motion was

ADOPTED Ayes 3 Glaser, Flagg, Owen
 Nays 0
 Abstains Parker-Lane

Motion to approve minutes from the Town Board meeting on June 14, 2022, as written.

MOTION

AUDIT OF CLAIMS

On a motion by Councilman Owen, seconded by Councilwoman Parker Lane, the following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker- Lane
 Nays 0

Resolved to authorize payment of abstract #7 include vouchers 000367-000423for a total amount of \$195,272.38.

Summary by Payable Account

<u>Payable Acct</u>	<u>Total Amount</u>
General	\$13,902.67
Highway	\$136,976.39
Water Dist. 1	\$2,419.35
Water Dist. 2	\$1,672.31
Special Lighting Dist.	\$499.49
Trust & Agency	\$822.17
Water Capital Fund	\$38,980.00

MOTION

SUPERVISOR REPORT

On a motion by Councilman Owen, second by Councilwoman Parker-Lane the following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker-Lane
 Nays 0

Motion to accept June Supervisor’s report as presented by Supervisor Glaser.

Town Board members were provided with a copy of the monthly revenues and appropriations report.

Pat Scordo from GYMO spoke to the Board about a few decisions that must be made concerning \$1.2 million grant awarded that should be returned and resubmit again for this year for an increased \$2.5 or \$3.75 million so to the cost increase of the project. Will have to decide at August meeting. Water District # 3 survey letter is it alright to be sent out? Councilman Owen very concerned that transparency be kept with actual cost of project. Pat Scordo spoke that the actual cost of the project is still up in the air as they redesign some of the work and look for possible water quality and water quantity grants that may be available. The survey is to just help get feed back on several topics from the people. After discussions about changing the survey to show cost ranges and make it understood this is just a proposed district Board is in favor of sending out survey.

MOTION

SURVEY PROPOSED WATER DIST #3

On a motion of Councilman Owen, second by Councilman Flagg following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker-Lane
 Nays 0

Motion to send out the survey concerning proposed Water District #3 with changes as discussed.

Ban bond and bond increases to be discussed at August meeting.

RESOLUTION # 2022-07-12-033

COMMUNITY DEVELOPMENT BLOCK GRANT

On a motion of Councilman Owen, second by Councilwoman Parker- Lane following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker-Lane
 Nays 0

Motion to as follows:

**RESOLUTION WITH REFERENCE TO THE PROPOSED
TOWN OF HENDERSON, JEFFERSON COUNTY, NEW YORK
SEWER DISTRICT #1**

WHEREAS, a public information meeting was held on July 12 ,2022, for the purpose of identification of community development needs and announcement of the opportunity to apply for Community Development Block Grant (CDBG) funds: and

WHEREAS, the Town of Henderson engaged GYMO DPC to complete an engineering report for the development of public sewers in a portion of the Town. The report identifies the proposed infrastructure improvements and the projected costs for residents of the district: and

WHEREAS, affordability for Town residents and property owners is a significant concern in advancement of the proposed project: and

WHEREAS, the Town is eligible for CDBG funding based on the results on an income survey and must submitted a competitive application to obtain CDBG funding.

NOW, THEREFORE, be it RESOLVED as follows:

1. The Town Board authorizes Municipal Solutions to prepare an application for Community Development Block Grant funds from the NYS Office for Community Renewal.
2. The Town Board authorizes Supervisor Ed Glaser to execute the application for Community Development Block Grant funds from the NYS Office for Community Renewal.
3. This resolution shall take effect immediately.

Dated: July 12, 2022

Introduced by: Councilman Matthew Owen

Seconded by: Councilwoman Torre Parker Lane

Voting Aye: Councilman Bryan Flagg

Voting Nay: Supervisor Edwin Glaser

Absent: Councilwoman Carol Hall

Civil Rights and Fair Housing Act were presented by Councilwoman Parker Lane

RESOLUTION # 2022-07-12-034

CIVIL RIGHTS POLICY/FAIR HOUSING ACT

On a motion of Councilwoman Parker Lane, second by Councilman Owen following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker-Lane
Nays 0

Motion to as follows:

**Town of Henderson
Civil Rights, Equal Employment Opportunity
and Section 3 Policy**

The Town of Henderson created and adopted this Civil Rights Policy to conform to standards set forth by NYS Homes and Community Renewal, which oversees administration of the federal CDBG program.

This policy will be in compliance with the following statutes, regulations and Executive Orders:

- ∂ Title IV of the Civil Rights Act of 1964 (42 USC 2000d et seq. 24 CFR Part 1)
- ∂ The National Affordable Housing Act of 1990 (42 USC 12832)
- ∂ The Rehabilitation Act of 1973, Section 504, as amended (29 USC 794)
- ∂ 24 CFR Part 8
- ∂ The Age Discrimination Act of 1975 (42 USC 6101 et seq.)
- ∂ Executive Order 11246, as amended by Executive Order 11375
- ∂ Title VIII of the Civil Rights Act of 1968 (42 USC 3601 et seq.), as amended by the Fair Housing Amendments Act of 1968 [the Fair Housing Act]
- ∂ Executive Order 11063, as amended by Executive Order 12259
- ∂ Section 3 of the Housing and Community Development Act of 1968, as amended (24 CFR Part 135)
- ∂ Executive Orders 12138, 11625, 12432, as amended
- ∂ 24 CFR Part 85

In accordance with the above statutes, regulations and Executive Orders, the Town of Henderson will adhere to the following policy in the implementation of its CDBG funded programs:

The Town of Henderson will not exclude participation from, deny program benefits to, or discriminate in awarding program funds to any person based on race, color, national origin, religion, sex, age, sexual orientation or disability.

Furthermore, the Town will take affirmative steps to accommodate the varying needs of disabled/handicapped individuals in order to afford equal access to any CDBG funded program.

With respect to employment opportunities, the Town of Henderson will promote equal opportunity to the above groups as well as Minority and Woman Owned Business Enterprises in the procurement of goods and services required to implement a CDBG program.

Furthermore, to the greatest extent feasible, the Town will promote the procurement of services to firms owned or that employ substantial numbers of low- and moderate-income persons, as well as firms that are located in the Town's local service area.

With respect to fair housing practices, the Town will take necessary actions to promote fair housing and prevent housing discrimination in the implementation of the Town's housing program.

With respect to labor standards practices, the Town will ensure compliance with Davis Bacon and Related Labor Standards Acts.

In accordance with the above statutes, regulations and Executive Orders, the Town of Henderson will appoint the following officers to oversee the implementation of the above policies for CDBG funded programs:

With respect to fair housing practices, the Town will designate Eric Sheldon, Enforcement 12Officer to be act as the Fair Housing Officer and promote fair housing and prevent housing discrimination in the implementation of the Town's housing program.

With respect to Section 3 practices, the Town will designate Eric Sheldon, Enforcement Officer to be act as the Section 3 Officer and ensure compliance with Section 3 of the Housing and Urban Development Act of 1968, as amended.

With respect to labor standards practices, the Town will designate Municipal Solutions Inc. to be act as the Labor Standards Officer and ensure compliance with Davis Bacon and Related Labor Standards Acts.

Town of Henderson

Fair Housing Policy Prohibiting Discrimination in Housing

Section One

Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended, prohibits discrimination in the sale, rental, and financing of dwellings, and in other housing-related transactions, based on race, color, national origin, religion, sex, familial status (including children under the age of 18 living with parents or legal custodians, pregnant women, and people securing custody of children under the age of 18), and disability.

The People of the State of New York have in the New York State Constitution, Article IX, Section 2, delegated the responsibility to local government units to adopt regulations designed to promote the public health, safety and general welfare of its citizenry. Therefore, be it enacted by the Town Board of the Town of Henderson, Jefferson County, New York, as follows.

Section Two

Purpose

For the purpose of providing and ensuring fair housing opportunities for all within the jurisdiction of the Town of Henderson, the Town Board hereby prohibits discrimination on the basis of sex, race, creed, age, familial status, color, national origin, religion, disability (physical or mental), sexual orientation, marital status, military status or victims of domestic or dating violence in the sale, rental, financing, or provision of brokerage services for housing within the jurisdiction of the Town of Henderson.

Section Three

Lands to Which this Policy Applies

This policy shall apply to all areas within the jurisdiction of the Town of Henderson

Section Four

Affirmatively Furthering Fair Housing Actions

The Town of Henderson will undertake the following actions to promote Fair Housing.

1. Display fair housing posters and distribute fair housing materials prepared by New York State, the municipality, U.S. Department of Housing and Urban Development (HUD), or fair housing organizations to community residents, landlords, real estate professional and lenders.
2. Hold an annual public meeting to address fair housing issues and obtain community input:
3. Elected officials, municipality staff in charge of planning, zoning, building, housing, community and economic development, and their third-party consultants attend and online fair housing training seminar.

Waterfront Revitalization grant available this year after learning the reasons for not qualifying for last year mainly due to many projects on hold from COVID. The Board agrees it is a grant worth trying for to begin plans to improve our waterfront. The Board agrees to allow Supervisor Glaser to enter into contract with Strategic Development Specialist for a total of \$2500.00.

MOTION

STRATEGIC DEVELOPMENT SPECIALIST CONTRACT

On a motion of Councilman Owen, second by Councilwoman Parker- Lane following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker-Lane
 Nays 0

Motion to allow Supervisor Glaser to enter into contract with Strategic Development Specialists to pursue waterfront revitalization program as grant writer and funding application for a total of \$2500.00

RESOLUTION # 2022-07-12-035

WATERFRONT REVITALIZATION PLAN

On a motion of Councilman Owen, second by Councilwoman Parker- Lane following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker-Lane
 Nays 0

Motion to as follows:

Authorize and Support Submission of a Grant Application for the Development of a Town of Henderson Local Waterfront Revitalization Plan through the New York State Department of State Local Waterfront Revitalization Program

WHEREAS, the Lake Ontario waterfront in the Town of Henderson is an important asset to the vitality of the Town. The waterfront has fostered development in the Town, provided spaces for recreation for residents, and served as a significant tourist attraction. It is also an important ecological asset. In order to ensure the waterfront is being utilized efficiently, equitably, and in a way that protects the environment, the Town of Henderson would like to develop a Local Waterfront Revitalization Plan; and

WHEREAS, funding is available to eligible municipal governments from the New York State Local Waterfront Revitalization Program to advance the preparation or implementation of strategies for community and waterfront revitalization; and

WHEREAS, the Town of Henderson is eligible to apply for such funding for the purpose of preparing a new Local Waterfront Revitalization Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Henderson hereby authorizes the Supervisor to submit the application and fully supports and endorses the efforts to pursue funding for a Local Waterfront Revitalization Plan.

**On a motion by Councilman Owen, seconded by Councilwoman Parker Lane, the foregoing resolution was adopted on a roll call vote of:
4 Ayes, 0 Nays.**

Supervisor Edwin Glaser AYE
Councilman Matthew Owen AYE
Councilman Bryan Flagg AYE
Councilwoman Torre Parker Lane AYE

Councilwoman Carol Hall Absent

Comprehensive Plan/ Smart Growth Program to help the Town develop a new Comprehensive Plan as our is over 20 years old, with the help of LaBella Associates to provide Grant writing service

RESOLUTION # 2022-07-12-036

COMPREHENSIVE PLAN/ SMART GROWTH PROGRAM

On a motion of Councilman Owen, second by Councilwoman Parker- Lane following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker-Lane
 Nays 0

Motion to as follows:

RESOLUTION
TOWN OF HENDERSON TOWN BOARD
Henderson Comprehensive Plan
Support the Submission of a Smart Growth Program Community Planning and Zoning Grant Program Consolidated Funding Application
Date: JULY 12, 2022

RESOLUTION:

WHEREAS, the Department of State has made available approximately \$2 million to fund applications for the Smart Growth Community Planning and Zoning Grant Program; and

WHEREAS, the Town of Henderson is an eligible applicant, and the application must include a letter or resolution which demonstrates the municipal consent and support for the application, as set forth in the Request for Applications; and

WHEREAS, the Town of Henderson adopted the most recent Town of Henderson Comprehensive Plan in of the year 2002; and

WHEREAS, the Town of Henderson authorized LaBella Associates to prepare of a Town of Henderson Smart Growth Program Community Planning and Zoning Grant Program grant application; and

WHEREAS, the grant application request is \$50,000, the program requires that state assistance shall not exceed 90% of the total eligible project cost; and

NOW THEREFORE BE IT RESOLVED, that the Supervisor of the Town of Henderson, New York, is hereby authorized as official representative of the Town to execute and submit a Consolidated Funding Application for Smart Growth Community Planning and Zoning Grant Program funding request of \$50,000 to the administrative agency for the Federal Fiscal Year 2022 program, all understanding and assurances contained therein, and is hereby directed and authorized to act in connection with the submission of the application and to provide such additional information as may be required; and

BE IF FURTHER RESOLVED, that upon funding of said amount, the Town of Henderson commits to contribute \$5,000 in cash toward the project as specified in the grant application.

On a motion by Councilman Owen, seconded by Councilwoman Parker Lane, the foregoing resolution was adopted on a roll call vote of 4 Ayes, 0 Nays.

For Further Information

Contact Person: Councilman Matthew Owen

A Small Claims Action was filed against the Town of Henderson but upon further research it was discovered to be against the wrong town and should have been the Town of Hounsfield and the claim was withdrawn.

PUBLIC COMMENTS: None

No further business to discuss a motion by Councilman Owen second by Councilman Flagg the meeting was adjourned. Carried unanimously

Respectfully submitted,
Wendy Flagg / Town Clerk/Collector

All Town meetings held at
12105 Town Barn Rd., Henderson, NY 13650

July 20	(Wednesday)	Zoning Board of Appeals	6:00PM
July 21	(Thursday)	Recreation Commission	7:00PM
Aug 02	(Tuesday)	Planning Board	5:00PM
Aug 09	(Tuesday)	Town Board Meeting	7:00PM
Aug 17	(Wednesday)	Zoning Board of Appeals Meeting	6:00PM
Aug 18	(Thursday)	Recreation Commission	7:00PM
Aug 23	(Tuesday)	Federal Primary Election	6:00AM – 9:00PM
Sept 05	(Monday)	Labor Day Town Offices Closed for Holiday	
Sept 06	(Tuesday)	Planning Board Meeting	5:00PM
Sept 13	(Tuesday)	Town Board Meeting	7:00PM
Sept 21	(Wednesday)	Zoning Board of Appeals	6:00PM
Sept 22	(Thursday)	Recreation Commission	7:00PM