

**Town of Henderson  
12105 Town Barn Rd.  
Henderson, NY 13650  
Town Board Meeting  
May 9, 2023**

A regular meeting of the Town Board of the Town of Henderson, County of Jefferson and the State of New York held at 12105 Town Barn Rd. at 7:00PM, on the 9<sup>th</sup> day of May 2023.

PRESENT: Edwin Glaser ---- Supervisor  
 Bryan Flagg ---- Councilperson  
 Matthew Owen ---- Councilperson  
 Carol Hall ---- Councilperson  
 Torre Parker Lane ---- Councilperson  
 Wendy Flagg ---- Town Clerk

**Public Comments regarding old business:** None

MOTION

**MINUTES**

On a motion of Councilperson Owen, second by Councilperson Parker Lane following motion was.

ADOPTED Ayes 5 Glaser, Flagg, Owen, Parker Lane, Hall  
 Nays 0

Motion to approve minutes from April 11, 2023 Town Board meeting.

MOTION

**AUDIT OF CLAIMS**

On a motion by Councilperson Parker Lane, seconded by Councilperson Hall, the following motion was.

ADOPTED Ayes 5 Glaser, Flagg, Owen, Hall, Parker Lane  
 Nays 0

Resolved to authorize payment of abstract #5 include vouchers 00281-00359 for a total amount of \$80,295.20.

Summary by Payable Account

<u>Payable Acct</u>	<u>Total Amount</u>
General	\$17,848.47
Highway	\$27,767.15
Water Dist. 1	\$2,711.60

Water Dist. 2	\$2,711.58
Special Lighting Dist.	\$528.16
Trust & Agency	\$1,024.24
Sewer Capital Fund	\$27,704.00

MOTION

**SUPERVISOR REPORT**

On a motion by Councilperson Hall, second by Councilperson Owen the following motion was.

ADOPTED    Ayes 5                    Glaser, Flagg, Owen, Hall, Parker Lane  
                   Nays 0

Motion to accept April Supervisor’s report as presented by Supervisor Glaser.

Town Board members were provided with a copy of the monthly revenues and appropriations report.

Sewer update by Pat Scordo Discussed new grant opportunities, possibility of having to hold Special Meeting for resolution to apply. Audience asked for an update from beginning of project to where we are now for a better understanding of process. Pat Scordo complied discussing all aspects.

Henderson Fire Ladies Auxiliary representatives Joy Brown and Lorraine Wiggins asked the Town if they could participate in paying for a third of the cost for new flags. Invoice presented asking for \$193.12 for Town’s share. They also asked if it was possible to have funding set aside each year in the Budget for this program, Board believes that there could be funds put available in the beautification fund for this project. Supervisor will discuss with bookkeeper if this is a possible avenue for the Town to do so each year.

RESOLUTION # 2023-05-09-035

**ESTABLISHING A “SPECIFIC” CAPITAL RESERVE FUND FOR WATER DISTRICT #1 REPAIR AND MAINTENANCE**

On a motion by Councilperson Parker Lane, second by Councilperson Flagg the following motion was.

ADOPTED    Ayes 5                    Glaser, Flagg, Owen, Parker Lane, Hall  
                   Nays 0

Resolved to readopt Resolution 2023-03-14-032 due to publishing criteria not being met  
 Resolved to allow the following:

**WHEREAS**, the Town Board of the Town of Henderson is vested with the authority and responsibility to plan for repair and maintenance of Water District 1; and

**WHEREAS**, the Town Board is interested in establishing a “specific” Capital Reserve Fund to assist in financing such repairs and maintenance of Water District 1; and

**WHEREAS**, pursuant to New York General Municipal Law Section 6-C, as the same may be amended from time to time, the Town Board is authorized to establish such a Capital Reserve Fund; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Henderson, New York as follows:

1. The forgoing recitation is incorporated herein and made a part hereof as if set forth herein.

2. The Town Board establishes a specific Capital Reserve Fund to be known as the “Water District 1 Repair and Maintenance Reserve Fund” and the purpose of which is to accumulate money to be used for the repair and maintenance of Water District 1 infrastructure.

3. The estimated maximum cost for the Water District 1 Repair and Maintenance Reserve Fund is \$750,000.00.

5. The Town Supervisor, as the Chief Fiscal Officer, is hereby authorized and directed to deposit and secure money to this Reserve Fund in a manner provided by General Municipal Law Section 10, as the same may be amended from time to time. Reserve Fund money may be invested in any manner authorized by General Municipal Law Section 11 so long as the same is consistent with the investment policy of the Town of Henderson. Any interest earned, or capital gains realized, on the fund shall accrue to and become a part of that Reserve Fund.

5. The Town Supervisor, with the assistance of agents, shall account for the Reserve Fund in a manner which maintains a separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the Fund, capital gains or losses resulting from the sale of investments of the Fund, the amount and date of each amount of each withdrawal from the Fund, and the total assets of the Fund showing a cash balance and schedule of investments. The Town Supervisor shall render to the

Town Board a detailed report of the operation and condition of the Reserve Fund by the end of each fiscal year for the Town of Henderson.

6. Except as otherwise might be provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the fund is established. No expenditures shall be made from this Reserve Fund without the express approval of the Town Board and as such additional actions or proceedings as may be required by General Municipal Law Section 6-C.

7. The Town Supervisor is authorized to deposit \$50,000.00 into the Reserve Fund from the Fund Balance.

8. The Town Supervisor for the Town of Henderson, and the Town Clerk, their respective agents and employees are hereby authorized to sign all documents and take all steps necessary give full force and effect to this resolution.

9. This Resolution is subject to permissive referendum pursuant to New York General Municipal Law Section 6-C.

RESOLUTION # 2023-05-09-036

**ESTABLISHING A “SPECIFIC “ CAPITAL RESERVE FUND FOR WATER DISTRICT #2 REPAIR AND MAINTENANCE**

On a motion by Councilperson Owen, second by Councilperson Flagg the following motion was.

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker Lane  
Nays 0

Resolved to readopt Resolution 2023-03-14-033 due to publishing criteria not being met

Resolved to allow the following:

**WHEREAS**, the Town Board of the Town of Henderson is vested with the authority and responsibility to plan for repair and maintenance of Water District 2; and

**WHEREAS**, the Town Board is interested in establishing a “specific” Capital Reserve Fund to assist in financing such repairs and maintenance of Water District 2; and

**WHEREAS**, pursuant to New York General Municipal Law Section 6-C, as the same may be amended from time to time, the Town Board is authorized to establish such a Capital Reserve Fund; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Henderson, New York as follows:

1. The forgoing recitation is incorporated herein and made a part hereof as if set forth herein.

2. The Town Board establishes a specific Capital Reserve Fund to be known as the "Water District 2 Repair and Maintenance Reserve Fund" and the purpose of which is to accumulate money to be used for the repair and maintenance of Water District 2 infrastructure.

3. The estimated maximum cost for the Water District 2 Repair and Maintenance Reserve Fund is \$750,000.00.

5. The Town Supervisor, as the Chief Fiscal Officer, is hereby authorized and directed to deposit and secure money to this Reserve Fund in a manner provided by General Municipal Law Section 10, as the same may be amended from time to time. Reserve Fund money may be invested in any manner authorized by General Municipal Law Section 11 so long as the same is consistent with the investment policy of the Town of Henderson. Any interest earned, or capital gains realized, on the fund shall accrue to and become a part of that Reserve Fund.

5. The Town Supervisor, with the assistance of agents, shall account for the Reserve Fund in a manner which maintains a separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the Fund, capital gains or losses resulting from the sale of investments of the Fund, the amount and date of each amount of each withdrawal from the Fund, and the total assets of the Fund showing a cash balance and schedule of investments. The Town Supervisor shall render to the Town Board a detailed report of the operation and condition of the Reserve Fund by the end of each fiscal year for the Town of Henderson.

6. Except as otherwise might be provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the fund is established. No expenditures shall be made from this Reserve Fund without the express approval of the Town Board and as such additional actions or proceedings as may be required by General Municipal Law Section 6-C.

7. The Town Supervisor is authorized to deposit \$15,000.00 into the Reserve Fund from the Fund Balance.

8. The Town Supervisor for the Town of Henderson, and the Town Clerk, their respective agents and employees are hereby authorized to sign all documents and take all steps necessary give full force and effect to this resolution.

9. This Resolution is subject to permissive referendum pursuant to New York General Municipal Law Section 6-C.

**MOTION**

**APPOINTMENTS APPROVED PLANNING BOARD/ HIGHWAY**

On a motion by Councilperson Parker Lane, second by Councilperson Hall the following motion was.

ADOPTED    Ayes 5                    Glaser, Flagg, Owen, Hall, Parker Lane  
                  Nays 0

Town Board of the Town of Henderson accepts appoints of Kenneth Vance as Member and Vice Chairperson of Planning Board, Michael Contino as Planning Board Chairperson, Patrick Fitzgerald as Highway Supervisor Deputy and Christopher Lennox as Teamsters Representative.

**MOTION**

**APPOINTMENTS APPROVED PLANNING BOARD/ HIGHWAY**

On a motion by Councilperson Parker Lane, second by Councilperson Flagg the following motion was.

ADOPTED    Ayes 5                    Glaser, Flagg, Owen, Hall, Parker Lane  
                  Nays 0

Town Board of the Town of Henderson accepts appointments for Summer recreation of the following:

- Sommer Bartlett – Director
- Neva Bettinger – Asst. Director
- Owen Bibbins – Counselor

Zell Bolton – Counselor  
Kiah Duger – Counselor  
Jeremy McGrath – Counselor  
Trey Wainwright – PT Counselor  
Ella Wainwright – PT Counselor

Discussion on raising rates for trash bags was proposed due to increased fees from County 13 Gal - \$1.00 stay at \$1.00, 32 Gal - \$2.00 move to \$3.00 and 55 Gal - \$3.00 move to \$5.00

Board will get resolution prepared to vote on for June meeting

Volunteer Fireman's property exemption was asked by fireman to allow Fire Commissioners to be involved with criteria to be set for any type of exemption. Board representatives will attend next meeting.

Teamsters contract will be reviewed as requests are received. Executive sessions with Board will begin as soon as requests are made.

Workshop for Zoning proposals will be cancelled due to people unable to attend for May 10<sup>th</sup> workshop.

Concerns Town Board members and other Town Officials:

Councilperson Owen believes more than just agenda should be placed on website, Clerk responded that there was no other documents to be placed along with agenda. Owen believes Auxiliary request should have been posted.

Town Clerk request Board to allow her to move forward with on line availability to pay for water bills be made available for those who wish to participate at no cost to the Town. A convenience fee will be charged to those who use service by credit card provider. Board approves for clerk to move forward with process.

**PUBLIC COMMENTS:**

Tom Deuson spoke about up coming Shelter Box Ride to happen on June 3<sup>rd</sup>  
He thanked Town for getting roads ready.

Robert Whiteman asked how water sample testing was coming.

David Poulin expressed concern with Harbor parking availability can Board put this on agenda to discuss.

Supervisor Glaser understands it's an issue but how do we solve it.

Poulin asked to review it in zoning changes concerning restaurants

Ginger Cook spoke of how the trees looked nice that have been replaced at solar field on Military Road.

No further business to discuss a motion by Councilperson Parker Lane second by Councilperson Flagg the meeting was adjourned. Carried unanimously.

Respectfully submitted,

Wendy Flagg / Town Clerk/Collector

All Town meetings held at  
12105 Town Barn Rd., Henderson, NY 13650

May 17	(Wednesday)	Zoning Board of Appeals	6:00PM
May 18	(Thursday)	Recreation Commission	7:00PM
May 23	(Tuesday)	Grievance Day (Assessment) 10 AM -12PM & 5PM - 8PM	
May 29	(Monday)	Memorial Day **Town Offices Closed**	
June 06	(Tuesday)	Planning Board Meeting	5:00PM
June 13	(Tuesday)	Town Board Meeting	7:00PM
June 21	(Wednesday)	Zoning Board of Appeals Meeting	6:00PM
June 22	(Thursday)	Recreation Committee Meeting	7:00PM
July 04	(Tuesday)	4th of July **Town Offices closed**	