

Barton & Loguidice, D.P.C.

Memo To: Town of Henderson

Date: January 20, 2026

From: Dustin Clark

Project No.: 5040.001.001

Subject: Project Update

Henderson Sewer District No. 1 Project

Recently Completed

- Workshop Meeting with Town Board and Independent Panel – 12/15/25 and 1/5/26
- Continue to incorporate alternative evaluations and recommended alternative into Preliminary Engineering Report
- Research funding alternatives, various discussions with funding agencies
- Coordinating with Town attorney for project implementation guidance

Current/Upcoming Work

- Income Survey – Must be completed by May 2026
- Public Informational Meeting – February 10th, 2026
- Finalize PER – February
- February Board actions:
 - Approve PER
 - Authorize B&L Amendment for SEQR, Funding Applications and Project Development Assistance
 - Resolution to forfeit current WIIA grant award (B&L will draft and circulate ahead of time for comments)

January 20th Board Action

- **Authorize Income Survey**

Page: 1

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(T) Henderson Board update January 2026 (ID 3518954)



Project Schedule

January 20, 2026

Town of Henderson Sewer Project - Resolution Subject to Permissive Referendum (No Petition Filed)

Date	Description	Deliverable
December 15, 2025	Board Workshop	Workshop Meeting with Town discussing draft findings of evaluation, estimated costs, funding options, etc.
January 20, 2026	Board Meeting	Board Action - Authorize G&G for Income Survey - Current income survey expires June 2026 - Estimate \$20k
February 10, 2026	PIM	Public Informational Meeting
February 10, 2026	Board Meeting	Board Action - Approve B&L PER for Sewer Project Board Action - Authorize B&L for SEQR, Funding Applications, PDA - Estimate \$40k Board Action - Resolution to forfeit current WIIA Grant Award
February 2026	Town	Send letter to EFC Forfeiting current WIIA Grant Award
February 2026	B&L	Prepare Revised SEQR EAF
March 10, 2026	Board Meeting	Board Action - Review Revised SEQR EAF (reflect in board meeting minutes) Resolution - Order Calling for Public Hearing
March - April 2026	B&L Town	Circulate Revised EAF to Interested and Involved Agencies Advertise Public Hearing (must be between 10 and 20 days before PH)
April 14, 2026	Board Meeting	Resolution - Final SEQR Determination Hold Public Hearing Resolution - Approve new Sewer District Plan, Project Cost, First Year User Costs (subject to 30 day Permissive Referendum) Resolution - Board to request Supervisor to issue RFQ for project Engineering Services (planning, design, permitting, bidding)
April 15-24, 2026	Town	Publish RFQ, Publish Sewer District Modification Resolution (starts 30 day referendum period)
May 12, 2026	Board Meeting	Town Board selects consultant
May 26, 2026		30 Day Sewer District Formation/Modification Permissive Referendum Period Ends
June 9, 2026	Board Meeting	(If no petition filed) Final Order, Bond Resolution
		*Authorize Engineer Re-Design (see bolded notes below)
August 2026		Renew BAN including upcoming project financing needs
Summer 2026 - Summer 2027	Town	Establish Sewer Use Law Review Sewer District Property List to refine EDU assessment, develop EDU schedule, develop schedule of fees
Spring/Summer 2026		Grant Applications
May 29, 2026	PER Submission	Submit PER to NYSEFC for updated listing on Intended Use Plan
July 2026	WIIA Application	Submit WIIA Application
July 2026	WQIP Application	Submit WQIP Application
July 2026	CDBG Application	Submit CDBG Application
*Project Schedule if Re-design authorized in June 2026		
June - July 2026	Preliminary Design	Review/refine collection sytem layout. Attorney deed search, establish easement procedure, obtain supplemental basemapping/survey and environmental field survey
July - September 2026	Inspections	Home Inspections and Easements
Dec 2026		Grant award announcements
Dec 2026 - April 2027	Final Design	Finalize Collection system design, design specifications, Basis of Design Report and WWTP design
Spring/Summer 2027	Permitting/Approvals	Funding / Permitting Agency review and approval
May 2027		Close on Short-Term Financing
Summer 2027		Project Letting/Bidding Phase
Fall 2027 - 2028		Construction (~18 months)
*Project Schedule if Re-design authorized After Funding Secured (May 2027)		
Jan 2027 - May 2027	Preliminary Design	Review/refine collection sytem layout. Attorney deed search, establish easement procedure
Summer 2027		Close on short-term financing
Summer 2027		Obtain supplemental basemapping/survey and environmental field survey
Summer 2027	Inspections	Home Inspections and Easements
Summer 2027 - Winter 2027	Final Design	Finalize Collection system design, design specifications, Basis of Design Report and WWTP design
Spring / Summer 2028	Permitting/Approvals	Funding / Permitting Agency review and approval
Fall 2028		Project Letting/Bidding Phase
Fall 2028 - 2029		Construction (~18 months)