

**Town of Henderson  
12105 Town Barn Rd.  
Henderson, NY 13650  
Town Board Budget Workshop  
September 26, 2023**

A budget workshop of the Town Board of the Town of Henderson, County of Jefferson and the State of New York held at 12105 Town Barn Rd. at 7:00PM, on the 26<sup>th</sup> day of September 2023.

PRESENT:	Edwin Glaser	----	Supervisor
	Bryan Flagg	----	Councilman
	Matthew Owen	----	Councilman
	Torre Parker Lane	---	Councilwoman
	Carol Hall	----	Councilwoman
	Wendy Flagg	----	Town Clerk

Supervisor Glaser called the meeting to order at 7:00PM with the Pledge to the flag.

Budget was reviewed by Board and some changes were made. During salary discussions for Town Clerk Bryn Flagg and Wendy Flagg recused themselves and left room. During Highway Superintendent salary discussions Carol Hall recused herself and left room. Recreation Commission representatives, Michelle Lawrence and Judith Whitney, addressed Board discussing 2023 summer recreation program. The enrollment had doubled from last year, kids' activities included programs through the Henderson Watersports program, library program and Henderson Harbor Performing Arts. All were enjoyed by all. A request for more funding was made due to minimum wage increases and the ability to retain the current staff members, transportation cost for bussing and expand with a couple extra trips for next year. Board requested ratio of Town of Henderson kids vs. Town of Ellisburg kids. Board agrees to allow extra funding request for recreation summer program. Discussions on water districts and the risk of low reserve funds available in case of an emergency. Board agrees to move forward with preliminary budget. Budget director is waiting on a couple numbers from County, but Budget can be adjusted in time to adopt in November.

**MOTION**

**CLOSE BUDGET WORKSHOP**

On a motion of Councilperson Flagg, second by Councilperson Owen following motion was.

ADOPTED	Ayes 5	Glaser, Flagg, Owen, Parker Lane, Hall
	Nays 0	

Motion to close the Budget workshop.

MOTION

**OPEN PUBLIC MEETING**

On a motion of Supervisor Glaser, second by Councilperson Hall following motion was.

ADOPTED    Ayes 5            Glaser, Flagg, Owen, Parker Lane, Hall  
                 Nays 0

Motion to open public meeting.

MOTION

**WAIVE 7 DAY NOTICE OF RESOLUTION**

On a motion by Supervisor Glaser, second by Councilperson Hall the following motion was.

ADOPTED    Ayes 4            Glaser, Flagg, Hall, Parker Lane  
                 Nays 1            Owen

Motion to waive written notification of resolution without 7 -day notice prior to Town Board meeting.

RESOLUTION #2023-09-26-045

**DECLARATION OF LEAD AGENT FOR SEWER DIST #2**

On a motion by Supervisor Glaser, second by Councilperson Hall the following motion was.

ADOPTED    Ayes 5            Glaser, Flagg, Hall, Parker Lane, Owen  
                 Nays 0

Resolved to approve the following resolution:

**RESOLUTION #45 of 2023  
Notice of Intent to Declare Lead Agency  
For Sewer District No. 2**

**WHEREAS**, the Town of Henderson is undertaking steps to create the Town of Henderson Sewer District No. 2; and

**WHEREAS**, the district creation and all other action of the Town in connection therewith, is subject to compliance with the provisions of the State Environmental Quality Review Act and regulations promulgated thereunder at 6 NYCRR, Part 616 (“SEQR”); and

**WHEREAS**, the proposed action is a SEQR Type 1 Action, and

**WHEREAS**, all potential involved agencies have been identified and;

**WHEREAS**, at a public meeting of this Board held on September 26, 2023

the Town Board recommended that a SEQR Type 1 Action – Coordinated review be conducted with the Town of Henderson designated as Lead Agency and seek consent from all other involved Agencies.

**NOW, THEREFORE IT IS** resolved that the Town Board shall seek consent from all identified Involved Agencies to serve as Lead Agent for a coordinated review for the project.

The foregoing Resolution was offered by Board Member, Hall, and seconded by Board Member, Parker Lane, and upon roll call vote of the Board was duly adopted as follows:

Ed Glaser, Supervisor	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Carol Hall	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Torre Parker-Lane	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Bryan Flagg	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Matthew Owen	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Dated: September 26, 2023

Wendy Flagg, Town Clerk

**MOTION**

**WAIVE 7 DAY NOTICE OF RESOLUTION**

On a motion by Councilperson Parker Lane, second by Councilperson Hall the following motion was.

ADOPTED	Ayes 4	Glaser, Flagg, Hall, Parker Lane
	Nays 1	Owen

Motion to waive written notification of resolution without 7 -day notice prior to Town Board meeting.

**MOTION**

**ORDER TO AMEND SEWER DIST #1 PUBLIC HEARING**

On a motion by Supervisor Glaser, second by Councilperson Hall the following motion was.

ADOPTED	Ayes 5	Glaser, Flagg, Hall, Parker Lane, Owen
	Nays 0	

Motion to approve the following Order:

**ORDER OF THE TOWN BOARD  
OF THE TOWN OF HENDERSON  
PURSUANT TO NY TOWN LAW §209-D  
SEWER DISTRICT NO. 1 AMENDMENT/EXTENSION**

At a regular meeting of the Town Board of the Town of Henderson, held at the Town offices located at 12105 Town Barn Road, Henderson, NY on September 26, 2023 there were:

Present:

Supervisor Ed Glaser  
Carol Hall  
Torre Parker-Lane  
Bryan Flagg  
Matthew Owen

**WHEREAS**, this Board is considering whether it would be in the best interest of residents of the Town of Henderson, and who own property along the east side of NYS Route 3, and several additional properties adjacent to the current boundaries of the Town of Henderson Sewer District No. 1 (consisting of 374 potential hook-ups to a public sewer system), to amend/extend the Town of Henderson Sewer District No. 1 (additional potential 39 hook-ups to a public sewer system) to serve such persons and property (413 total potential hook-ups to a public sewer system), and

**WHEREAS**, private septic systems along the east side of NYS Route 3 and several parcels adjacent to the current boundaries of the Town of Henderson Sewer District No.1 have failed and/or will potentially fail and this scenario has intensified due to seasonal flooding along Lake Ontario; and

**WHEREAS**, the possibility and/or probability of seasonal flooding along Lake Ontario cannot be predicted with absolute certainty, but the risk appears to be higher due to many factors; and

**WHEREAS**, the ongoing risk(s) will likely cause continued problems/failures of private septic stems and increase danger(s) to the health, safety and welfare of the public, and

**WHEREAS**, the Town Board intends to protect its citizens, the public and the environment, and

**WHEREAS**, due to the small size of parcels and poor drainage of soils on those parcels, and the risks summarized above, the Town engineer has prepared a certain Map, Plan and Report for the purposes of amendment/extension of Sewer District No. 1 within the Town of Henderson, reciting the boundaries of the proposed District amendment/extension and the nature and type of infrastructure needed for the Project; and

**WHEREAS**, a detailed explanation of how the estimated cost of hook-up fees, if any, and the cost of the district as amended/extended to a typical property was computed may be found in the Map Plan and Report, and

**WHEREAS**, the Map, Plan and Report are filed with the Town Clerk of the Town of Henderson.

**NOW**, on motion duly made and seconded, it is

**FOUND, ORDERED AND DETERMINED** that the above recitations are included herein and incorporated by reference, and it is

**FOUND, ORDERED AND DETERMINED** that the Map, Plan and Report prepared for the Town for the purpose of proposed amendment/extension of Sewer District No. 1 has been duly filed with the office of the Town Clerk as required by law, and is available thereat for public inspection, and it is

**FOUND, ORDERED AND DETERMINED** that the boundaries of the proposed Sewer District No. 1 amendment/extension shall be as appear in the Map filed with the Town Clerk and as described on the attached Schedule "A", and it is

**ORDERED**, that the estimated cost to a typical parcel (hook-up) annually is anticipated to be at, or below \$693.00 per E.D.U., the maximum amount to be spent for the district as amended/extended is \$28,000,000.00 and the estimated costs for hookup fees, if any, are \$0.00 per E.D.U.; and it is

**ORDERED**, that a public hearing be held on the 10<sup>th</sup> day of October 2023 at 7:00 p.m. at the Town Offices located at 12105 Town Barn Road, Henderson, New York to hear all person(s) interested, and it is further

**ORDERED**, that the Town Clerk shall cause a copy of this Order to be published at least once in the official newspaper for the Town of Henderson not less than ten (10) nor more than twenty (20) days before the date set for the hearing, and shall cause a copy hereof to be posted on the sign board of the Town of Henderson maintained pursuant to the provision of the Town Law, not less than ten (10) nor more than twenty (20) days before the date designated for the hearing and shall cause a copy to be uploaded on the Town of Henderson website.

A motion to adopt the foregoing Order was made by Board Member Owen and seconded by Board Member Flagg, and upon a roll call vote of the Board was dully adopted as follows:

Supervisor Ed Glaser	Yes	<u>  X  </u>	No	<u>      </u>
Carol Hall	Yes	<u>  X  </u>	No	<u>      </u>
Torre Parker-Lane	Yes	<u>  X  </u>	No	<u>      </u>
Bryan Flagg	Yes	<u>  X  </u>	No	<u>      </u>
Matthew Owen	Yes	<u>  X  </u>	No	<u>      </u>

Dated: September 26, 2023

Wendy Flagg, Town Clerk

MOTION

**ENTER INTO CONTRACT W/ TIMOTHY ABLE,ARCHAEOLOGIST SEWER DIST #2**

On a motion by Councilperson Hall, second by Councilperson Owen the following motion was.

ADOPTED   Ayes 5           Glaser, Flagg, Hall, Parker Lane, Owen  
          Nays 0

Motion to allow Supervisor Glaser to enter into contract with Timothy Able, PHD Consulting Archaeologist, to perform archaeological survey services related to Henderson Sewer District #2 for a cost of \$13,700.00.

**PUBLIC COMMENTS:** Ginger Cook uncomfortable with Board going into public meeting after a workshop.

No further business to discuss a motion by Councilwoman Parker Lane second by Councilman Owen the meeting was adjourned. Carried unanimously.

Respectfully submitted,  
Wendy Flagg / Town Clerk/Collector

