

**Town of Henderson
12105 Town Barn Rd.
Henderson, NY 13650
Workshop /Town Board Meeting
December 10, 2024**

A workshop /regular meeting of the Town Board of the Town of Henderson, County of Jefferson and the State of New York was held at 12105 Town Barn Rd.at 6:00PM, on the 10th day of December 2024

PRESENT: Karen Richmond ---- Supervisor
 Matthew Owen ---- Councilperson
 Torre Parker Lane --- Councilperson
 David Poulin --- Councilperson
 Wendy Flagg --- Town Clerk

ABSENT: Lindsay Witmer --- Councilperson

Town Board meeting opened at 6:00PM with the Board entering into a workshop to discuss Organizational Meeting changes and concerns. The Workshop was adjourned at 6:45 PM with the following motion below.

MOTION

ADJOURN WORKSHOP ENTER INTO TOWN BOARD MEETING

On a motion of Councilperson Poulin, second by Councilperson Parker Lane the following motion was

ADOPTED Ayes 4 Richmond, Owen, Parker- Lane, Poulin
 Nays 0

Motion to adjourn workshop at 6:45PM and enter into Town Board meeting at 7:00 PM

Pledge of Allegiance was led by Supervisor Richmond to open meeting at 7:00 PM

Supervisor Richmond open public hearing at 7:02PM for proposed changes to Local Law #23.

PUBLIC COMMENTS: None

MOTION

CLOSE PUBLIC HEARING

On a motion of Councilperson Owen, second by Councilperson Parker Lane following motion was.

ADOPTED Ayes 4 Richmond, Owen, Parker Lane, Poulin
Nays 0

Motion to close public Hearing.

Board will vote to accept it in January 2025 as Local Law.

Old Business Public Comments: Judi McKee Sanders

MOTION

MINUTES

On a motion of Councilperson Parker Lane, second by Councilperson Owen following motion was.

ADOPTED Ayes 4 Richmond, Owen, Parker Lane, Poulin
Nays 0

Motion to approve minutes from November 12, 2024, Town Board Meeting.

MOTION

MINUTES

On a motion of Councilperson Owen, second by Councilperson Parker Lane following motion was.

ADOPTED Ayes 4 Richmond, Owen, Parker Lane, Poulin
Nays 0

Motion to approve minutes from November 13, 2024 Town Board Workshop

MOTION

BUDGET TRANSFERS

On a motion of Councilperson Parker Lane, second by Councilperson Owen following motion was.

ADOPTED Ayes 4 Richmond, Owen, Parker Lane, Poulin
Nays 0

Motion to approve the following budget transfers:

CR: A1220.4 Supervisor; Contractual

DB: A1110.40 Municipal Court Contractual

Amount \$100.00

To balance over expenditure in appropriations with additional for remaining year expenditures.

CR: A1410.40 Town Clerk Contractual

DB: A1410.41 Dog Fees via Town Clerk

Amount \$500.00

To make sure no over expenditure in line item for year end expenditures.

CR: A1620.2 Operations of Plant/Building; Equipment

DB: A4010.40 Water Dist. #3 Formation

Amount \$19,600.00

To balance over expenditure in line item for highway fuel tank replacement project

CR: A1620.2 Operations of Plant/Building; Equipment

DB: A4010.40 Water Dist. #3 Formation

Amount \$6,000.00

To make sure no over expenditure in line item for year end expenditures.

CR: A5010.41 Highway; Admin Drug Testing

DB: A4010.40 Water Dist #3 Formation

Amount \$600.00

To balance over expenditure in appropriations with additional for remaining year expenditures.

CR: A5720.40 Docks, Piers & Wharves: Contractual

DB: A4010.40 Water Dist. #3 Formation

Amount \$1,000.00

To balance over expenditure in appropriations with additional for remaining year expenditures.

CR: A8160.2 Refuse & Garbage; Equipment

DB: A4010.40 Water Dist #3 Formation

Amount \$1,000.00

To balance over expenditure in line item. Repairs to roll off truck

CR: A9030.8 Social Security

DB: A4010.40 Water Dist. #3 Formation

Amount \$3,000.00

To balance over expenditure in appropriations with additional for remaining year expenditures.

CR: DA5112.2 Permanent Improvement; Road Building

DB: DA1990.4 Contingency

Amount \$10,000.00

To balance over expenditure in line item

CR: DA5140.1 Brush & Weeds; Payroll

DB: DA1990.4 Contingency

Amount \$1,200.00

To balance over expenditure in line item

MOTION

AUDIT OF CLAIM

On a motion by Councilperson Parker Lane, seconded by Councilperson Owen, the following motion was

ADOPTED Ayes 4 Richmond, Owen, Parker- Lane, Poulin
 Nays 0

Motion to authorize payment of abstract #12 include vouchers 24-00751– 24-00805 for a total amount of \$100,809.36.

Summary by Payable Account

<u>Payable Acct</u>	<u>Total Amount</u>
General	\$60,048.34
Highway	\$30,816.19
Water Dist. 1	\$4,286.53
Water Dist. 2	\$4,111.50
Special Lighting Dist.	\$621.82
Trust & Agency	\$924.98
Sewer Capital Fund	\$0.00

MOTION

SUPERVISOR REPORT

On a motion by Councilperson Parker Lane, second by Councilperson Owen the following motion was

ADOPTED Ayes 4 Richmond, Owen, Parker- Lane, Poulin
 Nays 0

Motion to accept November Supervisor’s report as presented by Supervisor Richmond.

Town Board members were provided with a copy of the monthly revenues and appropriations report.

Development Authority of the North Country presented preliminary findings concerning Sewer District #1 will provide Board with an in depth presentation in February after all data has been gathered and rviewed.

Monthly report presented by Interim Highway Supervisor Gary White and Enforcement Officer Eric Sheldon.

Board Thanked Gary White for his time as interim Highway Supervisor.

PUBLIC COMMENTS: Randy Whitney, Ginger Cook

MOTION

PUBLIC HEARING SCHEDULE

On a motion by Councilperson Parker Lane, second by Councilperson Owen the following motion was

ADOPTED Ayes 4 Richmond, Owen, Parker- Lane, Poulin
 Nays 0

Motion to schedule Public Hearing for proposed water use laws on January 14, 2025 at 6:00PM at 12105 Town Barn Rd., Henderson , NY.

ENTER INTO EXECUTIVE SESSION

On a motion by Councilperson Owen, second by Councilperson Parker Lane the following motion was

ADOPTED Ayes 4 Richmond, Owen, Parker- Lane, Poulin
 Nays 0

Motion to enter into executive session to discuss current litigation and personnel.

MOTION

EXIT EXECUTIVE SESSION

On a motion by Councilperson Owen, second by Councilperson Parker Lane the following motion was

ADOPTED Ayes 4 Richmond, Owen, Parker- Lane, Poulin
 Nays 0

Motion to exit out of executive session.

Meeting to adjourn by Councilperson Owen second by Councilperson Parker Lane the meeting was adjourned. Carried unanimously.

Respectfully submitted,
Wendy Flagg / Town Clerk/Collector

**All Town meetings held at
12105 Town Barn Rd., Henderson, NY 13650**

Dec 18	(Wednesday)	Zoning Board of Appeals	6:00PM
Dec 19	(Thursday)	Recreation Commission	6:00PM
Dec 24	(Tuesday)	Town Offices Closing at NOON	
Dec 25	(Wednesday)	MERRY CHRISTMAS ALL TOWN OFFICES CLOSED	
Dec 26	(Thursday)	Town Offices CLOSED	
Dec 30	(Monday)	Year End Town Board Meeting to pay bills	4:30PM

Jan 01	(Wednesday)	HAPPY NEW YEARS Town Offices CLOSED	
Jan 06	(Monday)	Organizational Meeting	6:00PM
Jan 07	(Tuesday)	Planning Board Meeting	5:00PM
Jan 09	(Thursday)	ZBA Special Meeting	6:00PM
Jan 14	(Tuesday)	Town Board Meeting	6:00PM
Jan 15	(Wednesday)	Zoning Board Meeting	6:00PM
Jan 16	(Thursday)	Recreation Commission Meeting	7:00PM
Jan 20	(Monday)	Town Offices Closed for Holiday	