

**Town of Henderson
12105 Town Barn Rd.
Henderson, NY 13650
Town Board Meeting
November 12, 2024**

A regular meeting of the Town Board of the Town of Henderson, County of Jefferson and the State of New York was held at 12105 Town Barn Rd. at 5:00PM, on the 12th day of November 2024.

PRESENT:	Karen Richmond	----	Supervisor
	Matthew Owen	----	Councilperson
	Torre Parker Lane	---	Councilperson
	Lindsay Witmer	---	Councilperson
	David Poulin	---	Councilperson
	Wendy Flagg	---	Town Clerk

Town Board meeting opened at 5:00PM with the Board entering into a workshop to discuss Organizational Meeting changes and concerns. The Workshop was adjourned at 6:50 PM with the following motion below.

MOTION

ADJOURN WORKSHOP ENTER INTO TOWN BOARD MEETING

On a motion of Councilperson Parker, second by Councilperson Owen the following motion was

ADOPTED Ayes 5 Richmond, Witmer, Owen, Parker- Lane, Poulin
 Nays 0

Motion to adjourn workshop at 6:50PM and enter into Town Board meeting at 7:00 PM

Pledge of Allegiance was led by Supervisor Richmond to open meeting at 7:00 PM

Old Business Public Comments: Ginger Cook

MOTION

MINUTES

On a motion of Councilperson Owen, second by Councilperson Parker Lane following motion was.

ADOPTED Ayes 5 Richmond, Owen, Witmer, Parker Lane, Poulin
 Nays 0

Motion to approve minutes from October 8, 2024, Town Board Meeting.

MOTION

MINUTES

On a motion of Councilperson Owen, second by Councilperson Parker Lane following motion was.

ADOPTED	Ayes 4	Richmond, Owen, Parker Lane, Poulin
	Nays 0	
	Absent	Witmer

Motion to approve minutes from October 7, 2024 Town Board Budget Workshop

MOTION

MINUTES

On a motion of Councilperson Owen, second by Councilperson Poulin following motion was.

ADOPTED	Ayes 4	Richmond, Owen, Poulin
	Nays 0	
	Absent	Witmer, Parker Lane

Motion to approve minutes from October 22, 2024 Town Board 2025 Budget Public Hearing.

MOTION

AUDIT OF CLAIM

On a motion by Councilperson Parker Lane, seconded by Councilperson Owen, the following motion was

ADOPTED	Ayes 5	Richmond, Witmer, Owen, Parker- Lane, Poulin
	Nays 0	

Motion to authorize payment of abstract #10P include vouchers 24-11167– 24-11169 for a total amount of \$49,246.02.

Summary by Payable Account

<u>Payable Acct</u>	<u>Total Amount</u>
General	\$421.42
Highway	\$48,824.60
Water Dist. 1	\$
Water Dist. 2	\$
Special Lighting Dist.	\$
Trust & Agency	\$

MOTION

AUDIT OF CLAIM

On a motion by Councilperson Parker Lane, seconded by Councilperson Owen, the following motion was

ADOPTED Ayes 5 Richmond, Witmer, Owen, Parker- Lane, Poulin
 Nays 0

Motion to authorize payment of abstract #11 include vouchers 24-00683– 24-00749 for a total amount of \$190,960.12.

Summary by Payable Account

<u>Payable Acct</u>	<u>Total Amount</u>
General	\$52,573.88
Highway	\$125,650.34
Water Dist. 1	\$4,995.43
Water Dist. 2	\$4,995.39
Special Lighting Dist.	\$582.00
Trust & Agency	\$892.08
Sewer Capital Fund	\$1,271.00

MOTION

SUPERVISOR REPORT

On a motion by Councilperson Parker Lane, second by Councilperson Witmer the following motion was

ADOPTED Ayes 5 Richmond, Witmer, Owen, Parker- Lane, Poulin
 Nays 0

Motion to accept October Supervisor’s report as presented by Supervisor Richmond.

Town Board members were provided with a copy of the monthly revenues and appropriations report.

Board agrees to allocate the balance of the American Rescue Plan Funds, \$26,200.19, to the purchase of radios for the Highway Trucks.

Monthly report presented by Interim Highway Supervisor Gary White, Town Clerk and Water Department

MOTION

2025 BUDGET

On a motion by Councilperson Poulin, second by Councilperson Owen the following motion was

ADOPTED Ayes 5 Richmond, Poulin, Owen, Parker Lane, Witmer
Nays 0

Motion to approve and enact the 2025 Annual Budget at a Town tax rate of \$1.01 per thousand of assessed value and a Library tax rate of \$0.15 per thousand of assessed value keeping the Town over the 2% Tax Cap Levy Limit by \$40,501.00.

RESOLUTION #2024-11-12-051

DANC TECHNICAL SERVICE AGREEMENT FOR SEWER DIST #1

On a motion of Councilperson Owen , second by Councilperson Parker Lane following motion was.

ADOPTED Ayes 5 Richmond, Poulin, Parker Lane, Witmer, Owen
Nays 0

Resolved to approve the Following:

Resolution to allow Town Supervisor Richmond to enter into Technical Services Agreement with Development Authority of the North Country for the Town of Henderson Sewer District No.1 not to exceed \$15,000.00

RESOLUTION #2024-11-12-052

MOORING RATE INCREASE

On a motion of Councilperson Witmer , second by Councilperson Owen following motion was.

ADOPTED Ayes 5 Richmond, Poulin, Parker Lane, Witmer, Owen
Nays 0

Resolved to approve the following:

WHEREAS Local Law #73 BOATING provides that “The mooring fee shall be set by resolution of the Henderson Town Board based upon the expenses budgeted for the current year as necessary for the proper maintenance and upkeep of the Special Anchorage Area.”

WHEREAS 2025 Budget line item expenditure A0-5720-20 “Docks, Piers, & Wharves; Capital Equip” is \$15,000. This will be utilized for replacement of mooring area corner markers and transient mooring chains and associated equipment. Note this capital equipment replacement is a periodic expenditure and is not expected to be an annual expenditure.

WHEREAS current annual rates are \$100 if paid prior to March 1, \$125 if paid between March 1 to March 31, \$150 for any incomplete application received during March which would result in making the application late.

WHEREAS 2024 expected revenue line item A0-2025 "Charges Mooring" is \$6,200 and 2024 Budget line item A0-5720-40 "Docks, Piers, & Wharves; Contractual" actual revenue is \$5,959.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town of Henderson: Revised annual rates are as following:

\$150 if paid prior to March 1, \$175 if paid between March 1 to March 31, \$200 for any incomplete application received during March which would result in making the application late.

This would provide a five-year payback period which corresponds to a reasonable replacement period of equipment associated with the mooring area.

MOTION

SANITATION TRUCK REPAIR OVERAGE

On a motion of Councilperson Witmer, second by Councilperson Parker Lane following motion was.

ADOPTED Ayes 5 Richmond, Poulin, Parker Lane, Witmer, Owen
 Nays 0

Motion to allow the approved repairs to the sanitation hauler truck of \$9,328.57 to an additional cost of \$874.13 for a total of \$10,202.70.

MOTION

SCHEDULE PUBLIC HEARING FOR LOCAL LAW #23

On a motion of Councilperson Owen , second by Councilperson Witmer following motion was.

ADOPTED Ayes 5 Richmond, Poulin, Parker Lane, Witmer, Owen
 Nays 0

Motion to schedule Public Hearing on December 10, 2024 at 7:00PM at Town Offices located at 12105 Town Barn Rd., Henderson NY for revision to Local Law #23.

PUBLIC COMMENTS: Judi McKee Sanders, Ginger Cook

MOTION

ENTER INTO EXECUTIVE SESSION

On a motion by Councilperson Owen, second by Councilperson Parker Lane the following motion was

ADOPTED Ayes 5 Richmond, Witmer, Owen, Parker- Lane, Poulin
 Nays 0

Motion to enter into executive session to discuss current litigation and personnel.

MOTION

EXIT EXECUTIVE SESSION

On a motion by Councilperson Parker Lane , second by Councilperson Witmer the following motion was

ADOPTED Ayes 5 Richmond, Witmer, Owen, Parker- Lane, Poulin
 Nays 0

Motion to exit out of executive session.

Meeting to adjourn by Councilperson Parker Lane second by Councilperson Owen the meeting was adjourned. Carried unanimously.

Respectfully submitted,
Wendy Flagg / Town Clerk/Collector

All Town meetings held at
12105 Town Barn Rd., Henderson, NY 13650

Nov 20	(Wednesday)	Zoning Board of Appeals	6:00PM
Nov 21	(Thursday)	Recreation Commission	7:00PM
Nov 27	(Wednesday)	**Town Offices Close @ Noon**	
Nov 28	(Thursday)	Thanksgiving **Town Offices Closed includes recycling**	
Dec 03	(Tuesday)	Planning Board	5:00PM
Dec 04	(Wednesday)	Town Board workshop	6:00PM
Dec 10	(Thursday)	Town Board Meeting	7:00PM
Dec 18	(Wednesday)	Zoning Board of Appeals	6:00PM
Dec 19	(Thursday)	Recreation Commission	6:00PM
Dec 24	(Tuesday)	Town Offices Closing at NOON	
Dec 25	(Wednesday)	MERRY CHRISTMAS ALL TOWN OFFICES CLOSED	
Dec 26	(Thursday)	Town Offices CLOSED	
Dec 30	(Monday)	Year End Town Board Meeting to pay bills	4:30PM
Jan 01	(Wednesday)	HAPPY NEW YEARS Town Offices CLOSED	