

**Town of Henderson
12105 Town Barn Rd.
Henderson, NY 13650
Town Board Meeting
June 14, 2017 – 7:00 PM Scheduled**

A regular meeting of the Town Board of the Town of Henderson, County of Jefferson and the State of New York was held at the Town office, 12105 Town Barn Rd, Henderson, NY on the 10th day of May 2017.

Edwin Glaser	----	Deputy Supervisor
Jeffrey Youngs	----	Councilman
Torre Parker-Lane	----	Councilwoman
Carol Hall	----	Councilwoman
Wendy Flagg	----	Town Clerk

RESOLUTION 2017-06-14-049

FINANCIAL TRANSACTION

On a motion of Councilwoman Parker-Lane seconded by Deputy Supervisor Glaser the following resolution was

ADOPTED Ayes 5 Culkin, Glaser, Youngs, Parker-Lane
 Nays 0
 Abstains 1 Hall

Resolved to transfer \$125.00 from Acct. # 1990.4 Contingent Acct. to Acct# 9055.80 disability insurance.

RESOLUTION 2017-06-14-050

AUDIT OF CLAIMS

On a motion of Supervisor Culkin seconded by Deputy Supervisor Glaser, the following resolution was

ADOPTED Ayes 5 Culkin, Glaser, Youngs, Parker-Lane, Hall
 Nays 0

Resolved to authorize payment of abstract #08 to include vouchers # 172623 to 172689 for a total of \$50,510.41

MOTION

APPROVAL SUPERVISOR REPORT

On a motion of Councilwoman Parker-Lane, second by Councilwoman Hall the following motion was

ADOPTED Ayes 5 Culkin, Glaser, Hall, Youngs, Parker-Lane
 Nays 0

Motioned that the Town Board accept the May 2017 Supervisor's report as presented.

MOTION

APPROVAL OF MINUTES

On a motion of Councilwoman Parker-Hall, second by Deputy Supervisor Glaser the following motion was

ADOPTED Ayes 5 Culkin, Glaser, Youngs, Parker-Lane, Hall
 Nays 0

Motioned that the written revised minutes of May 10, 2017 Town Board meeting.

Annual water report has been completed and sent out to all users and will also be available at Town Clerk's office.

RESOLUTION 2017-06-14-051

SUMMER RECREATION APPOINTMENTS

On a motion of Supervisor Culkin seconded by Deputy Supervisor Glaser, the following resolution was

ADOPTED Ayes 5 Culkin, Glaser, Youngs, Parker-Lane, Hall
 Nays 0

Resolved to accept the following Town of Henderson Recreation Commission Appointments and hourly wages up to six hours per day for staff of the 2017 Summer Program as follows:

Director	Marci Matthews	\$14.00 per/hr
Asst. Director	Mindy Grandjean	\$12.00 per/hr

Aides:

Jessica Duger	\$9.75 per/hr
Hannah Mason	\$9.75 per/hr
Rebekah Newell	\$9.75 per/hr
Joseph Henry	\$9.75 per/hr
Brandi Eastman	\$9.75 per/hr
Ashly Green	\$9.75 per/hr
Caleb Brown	\$9.75 per/hr

Also two additional part time aides will be hired at \$9.75 per/hr up to six hours per day.

Recreation staff asked school to reevaluate the mileage and bus driver for trip from school to recreation. School Board will discuss and get back to recreation commission representative.

Town employee picnic will be held Thursday July 20th at 12:30PM to recognize all employees.

Resolution 2017-06-14-052

EMPLOYEE PICNIC TIME OFF

On a motion of Supervisor Culkin, second by Councilwoman Parker-Lane the following motion was

ADOPTED Ayes 4 Culkin, Glaser, Youngs, Parker-Lane
 Nays 0
 Abstains 1 Hall

Resolved that all employees who attend the town picnic will be paid in full for the day. If an employee choose not to attend they must finish out their day at work or take personnel time for the rest of the day. Town offices will be closed at 12:00PM including the Sanitation Department on July 20, 2017.

Sanitation Department is having an issue with black trash bags being used still. Recommended that increase the charge from \$2.00 to \$5.00 for anyone who uses the bags.

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Resolution #2017-06-14-053

BLACK TRASH BAGS

On a motion of Supervisor Culkin seconded by Deputy Supervisor Glaser the following motion was

ADOPTED Ayes 5 Culkin, Glaser, Hall, Youngs, Parker-Lane
 Nays 0

Resolved that refuse brought into the Recycling Center in black trash bags will have a fee increase from \$2.00 to \$5.00 to discourage this practice from occurring. To take effect June 20, 2017

Retirement calendars must be turned into bookkeeper by June 28, 2017

Harbor speed limit signs have been put up at the Town Boat Launch, Henchen's Marina, and by the "cut" entrance. Smaller signs have been put up at several local marinas as well to help make people aware of the limits due to the highwaters.

The fishing promotion filming was done on Friday. A lot of nice footage was gotten and at the next meeting on June 27, 2017 it will be reviewed. Website is also coming along nicely.

Sewer project committee is working on proposed sewer district. Boundaries to include both the hamlet and harbor, and surrounding area. Looking to meet the deadlines for the project.

Department of Labor in area doing inspectors we have some violations that will need to be corrected. State does have funding available for larger projects.

Work Place Violence Policy to be done and put in place per Department of Labor violation. Councilwoman Hall though we already had one in place.

Town will be reviewing several areas to try and participate in the Shared Services program that the State is working towards.

The Town Board regretfully accepts the resignation of Assessor James Rounds to take effect July 31, 2017. Instead of hiring the Board will see if the shared services program may have anything to offer.

Resolution #2017-06-14-053

BLACK TRASH BAGS

On a motion of Supervisor Culkin seconded by Deputy Supervisor Glaser the following motion was

ADOPTED Ayes 5 Culkin, Glaser, Hall, Youngs, Parker-Lane
 Nays 0

Resolved that refuse brought into the Recycling Center in black trash bags will have a fee increase from \$2.00 to \$5.00 to discourage this practice from occurring. To take effect June 20, 2017

Resolution #2017-06-14-054

NEW COURT CLERK

On a motion of Supervisor Culkin seconded by Councilwoman Parker Lane the following motion was

ADOPTED Ayes 5 Culkin, Glaser, Hall, Youngs, Parker-Lane
 Nays 0

Resolved to accept Town Justice's hiring of new Court Clerk, Christina Shaffer, to begin training June 19, 2017 at a rate of \$13.00 per hour to keep the current court clerk hours as previous clerk.

Resolution #2017-06-14-055

NEW COURT HOURS

On a motion of Supervisor Culkin seconded by Councilwoman Parker Lane the following motion was

ADOPTED Ayes 4 Culkin, Glaser, Youngs, Parker-Lane
 Nays 1 Hall

Resolved that Town of Henderson Court will be held on Mondays to begin at 4:00 PM.

A second Judge to replace Judge John Moshier will continue to remain on hold until Shared Services panel has completed review to see if this service will be included in discussions.

Judge Michael Yonkovig requested that his salary be increased to \$18,000.00 since his work load has double without second Judge Position being filled and he being the sole judge.

Board will review with Town Attorney and possibly draw up contract to reflect changes.

Building and Court renovations have been bid and the figures have come in higher than predicted. Cleaning up the front of the Town Offices after removal of electrical wires has been added, along with renovations to the Court and offices, removal of electrical on front of building and heating and air improvements. Councilwoman Parker-Lane and Hall are upset with the cost of the project.

Resolution 2017-06-14-056

CONSTRUCTION BIDS ACCEPTED

On a motion of Supervisor Culkin, second by Deputy Supervisor Glaser the following motion was

ADOPTED Ayes 5 Culkin, Glaser, Hall, Youngs, Parker-Lane
 Nays 0

Resolved that the Town Board accepts the bid proposal of Continental Construction, LLC to do Court and office renovations for a bid of \$149,900.00 and the second project of cleaning the existing front façade of building and repainting existing metal siding system for a bid of \$4,200.00. The bid for the removal of the electrical wires in the front of the Town Office building to be awarded to J&R Electric Inc. for a total of \$25,500.00. Town Board agrees to allow Supervisor Culkin to enter into contract with the above contractors. Funds for the projects will come from various fund accounts.

Councilman Youngs would like the record from the April 11, 2017 workshop minutes to reflect a change of his vote concerning the personnel policy change of an employee given another employee sick time. He did not recall voting yes on this policy and would like the recorded vote change to nay.

Councilwoman Hall had questions concerning the hiring of part time highway employees. She was informed of the approval given by the Town Board at the April meeting.

Eric Sheldon was emailed on flood relief policy from Friends of Watertown meeting to be held. Supervisor Culkin also was notified and plans on attending.

PUBLIC COMMENTS: John Killius of Henchens Marina brought up issues of abuse to his properties and business due to the opening of Waterside Bar & Grill. The awful site of the waste system the Waterside has put in has caused his business to suffer loss of view; the unit is noisy and smells awful. Zoning Officer Eric Sheldon will ask owners of Waterside who is doing testing on the system and if all results are in compliance. Supervisor Culkin will review that Planning Board had followed all the rules concerning the approval and also check with the engineers of the system to insure the unit is properly working due to smell issues.

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Linda Green would like a Harbor master hired to help control the wake zone laws that have been imposed due to the high water. Town Board does not feel this would make a difference due to the fact a Harbor Master would have no authority to enforce the laws.

No further business to discuss a motion by Supervisor Culkin second by Councilwoman Hall the meeting was adjourned. Carried unanimously

**All Town meetings and court on Monday night are at 12105 Town
Barn Road at 7:00PM unless otherwise stated**

June 21 (Wednesday) Zoning Board of Appeals Meeting

June 22 (Thursday) Recreation Commission

July 04 (Tuesday) All Town Offices are Closed for the Holiday

July 05 (Wednesday) Planning Board Meeting

July 12 (Wednesday) Town Board Meeting

July 19 (Wednesday) Zoning Board of Appeals Hearings

July 20 (Thursday) Town of Henderson Employee Appreciation Picnic

All Town Offices including Recycling Center Closing at Noon

Respectfully submitted,
Wendy Flagg / Town Clerk/Collector