

**Town of Henderson  
12105 Town Barn Rd.  
Henderson, NY 13650  
Town Board Meeting  
June 14, 2018 – 7:00 PM Scheduled**

A regular meeting of the Town Board of the Town of Henderson, County of Jefferson and the State of New York was held at the Town office, 12105 Town Barn Rd, Henderson, NY on the 14<sup>th</sup> day of June 2018.

PRESENT:	John Culkin	----	Supervisor
	Edwin Glaser	----	Deputy Supervisor
	Jeffrey Youngs	----	Councilman
	Carol Hall	----	Councilwoman
	Torre Parker-Lane	----	Councilwoman
	Wendy Flagg	----	Town Clerk
	Jay Whitney	----	Bookkeeper

Supervisor Culkin called the meeting to order at 7:00 PM with the Pledge to the flag.

RESOLUTION 2018-06-14-063

**FINANCIAL RESOLUTION**

On a motion of Supervisor Culkin, seconded by Councilwoman Parker-Lane, the following resolution was

ADOPTED	Ayes 5	Culkin, Hall, Glaser, Youngs, Parker-Lane
	Nays 0	

Resolved to decrease account number A1990.4 Contingent Account - Contractual by \$7800.00 and increase account number A1355.4 Assessor - Contractual by \$2,300.00 and account number A1620.21 by \$5,500.00 to adjust accounts for expenditures in excess of Budget amounts with funds from accounts under Budget in preparation of Abstract #6.

RESOLUTION 2018-06-14-064

**AUDIT OF CLAIMS**

On a motion of Supervisor Culkin, seconded by Councilwoman Parker-Lane, the following resolution was

ADOPTED	Ayes 4	Culkin, Parker-Lane, Hall, Glaser
	Nays 1	Youngs

Resolved to authorize payment of abstract #06 include vouchers # 173562-173643 for a total of \$83,144.25.

MOTION

**APPROVAL OF MINUTES**

On a motion of Deputy Supervisor Glaser, second by Supervisor Culkin the following motion was

ADOPTED    Ayes 4            Culkin, Glaser, Hall, Youngs  
                 Nays 0  
                 Abstains        Parker-Lane

Motioned that the written revised minutes of May 9, 2018 Town Board meeting be approved.

MOTION

**APPROVAL OF MINUTES**

On a motion of Councilwoman Parker- Lane, second by Deputy Supervisor Glaser the following motion was

ADOPTED    Ayes 4            Culkin, Glaser, Hall, Parker-Lane  
                 Nays 0  
                 Abstains        Youngs

Motioned that the written revised minutes of June 5, 2018 Town Board Special meeting be approved.

MOTION

**APPROVAL SUPERVISOR REPORT**

On a motion of Councilwoman Parker-Lane, second by Deputy Supervisor Glaser the following motion was

ADOPTED    Ayes 5            Culkin, Glaser, Hall, Youngs, Parker-Lane  
                 Nays 0

Motioned that the Town Board accept the May 2018 Supervisor's report as presented.

RESOLUTION 2018-06-14-065

**APPOINTMENT OF ASSESSOR**

On a motion Supervisor Culkin, second by Councilwoman Parker-Lane the following motion was

ADOPTED    Ayes 5            Culkin, Glaser, Hall, Youngs, Parker-Lane  
                 Nays 0

Resolves to appoint Mary Cornell as Sole Assessor for a term to run from June 5, 2018 to September 30, 2019 for the Town of Henderson. Mary Cornell has completed at least six months of service, the State and County required training courses as well as being an active member of several Assessor Associations

Page 3 June 14, 2018

RESOLUTION 2018-06-14-066

**APPOINTMENT OF BOOKKEEPER**

On a motion Supervisor Culkin, second by Councilwoman Hall the following motion was

ADOPTED    Ayes 5            Culkin, Glaser, Hall, Youngs, Parker-Lane  
                 Nays 0

Resolves to appoint Julie Brooks as Bookkeeper for the Town of Henderson. Julie Brooks will work as an Independent contractor from now, 06/14/2018, until 07/01/2018. On 07/01/2018 she will be hired as the bookkeeper and financial officer advisor to Supervisor Culkin for an annual rate of \$18,500.00.

RESOLUTION 2018-06-14-067

**NEW FULL TIME HIGHWAY MEO**

On a motion Supervisor Culkin, second by Councilwoman Parker-Lane the following motion was

ADOPTED    Ayes 5            Culkin, Glaser, Hall, Youngs, Parker-Lane  
                 Nays 0

Resolves to hire Jeffrey Desrosiers for the Full time MEO position from the seasonal highway laborer position to take effect 07/10/2018 at a rate of \$20.20 per/hr for the probationary 26 weeks and after that a rate of \$21.30 per/hr as per the Articles of Agreement between TEAMSTERS LOCAL 687 and the Town of Henderson dated January 1, 2017 to expire December 31, 2019.

MOTION

**BOOKKEEPER LAPTOP**

On a motion Supervisor Culkin, second by Councilwoman Parker-Lane the following motion was

ADOPTED    Ayes 5            Culkin, Glaser, Hall, Youngs, Parker-Lane  
                 Nays 0

Resolves to allow Supervisor Culkin to purchase a new laptop for the new bookkeeper, Julie Brooks, per BAS specifications for the financial software.

Public Hearing on Sewer District is scheduled for July 11, 2018 at the Community Hall at 7:00PM. To be advertised in the Watertown Daily Times.

Security cameras at the water dispenser have been discussed but the cost of damage does not outweigh the cost of the system.

Florescent Bulbs accepted at Transfer Station was discussed and do to nature of the harmful chemicals it was determined not to accept them anymore.

RESOLUTION 2018-06-14-068

**FLORESCENT BULBS AT TRANSFER STATION**

On a motion Councilwoman Hall, second by Councilwoman Parker-Lane the following motion was

ADOPTED    Ayes 5            Culkin, Glaser, Hall, Youngs, Parker-Lane  
                 Nays 0

Resolves to no longer accept florescent bulbs at transfer station. Customer will have to take bulbs back to where new bulbs have been purchased or directly to Jefferson County Transfer Site due to hazards and DANC training seminar.

**PUBLIC COMMENTS:** Last Town of Henderson Board Meeting for Jay and Jennifer Whitney as Town Bookkeeper. Last date of service will be on 06/30/2018. Best wishes to you and your family.

No further business to discuss a motion by Councilwoman Parker-Lane second by Councilwoman Hall the meeting was adjourned.    Carried unanimously

**All Town meetings at 7:00 PM and Court on Monday night at 4:00PM at 12105 Town Barn Road unless otherwise stated**

- June 20 (Wednesday) Zoning Board of Appeals Meeting
- June 21 (Thursday) Recreation Commission Meeting
- July 03 (Tuesday) Planning Board Meeting
- July 04 (Wednesday) All Town Offices will be closed including Sanitation
- July 11 (Wednesday) Public Hearing on Sewer District & Town Board Meeting at Henderson Community Hall at 7:00 PM
- July 18 (Wednesday) Zoning Board of Appeals Meeting
- July 19 (Thursday) Recreation Commission Meeting
- Aug 07 (Tuesday) Planning Board Meeting
- Aug 08 (Wednesday) Town Board Meeting
- Aug 15 (Thursday) Zoning Board of Appeals Meeting
- Aug 16 (Thursday) Recreation Commission Meeting

Respectfully submitted,

Wendy Flagg / Town Clerk/Collector