

**Town of Henderson
12105 Town Barn Rd.
Henderson, NY 13650
Public Hearing / Town Board Meeting
March 14, 2018 – 7:00 PM Scheduled**

A Public Hearing for dissolution of the existing sewer district by the Town Board of the Town of Henderson, County of Jefferson and the State of New York was held at the Town office, 12105 Town Barn Rd, Henderson, NY on the 14th day of March 2018.

PRESENT: John Culkin ---- Supervisor
 Edwin Glaser ---- Deputy Supervisor
 Jeffrey Youngs ---- Councilman
 Torre Parker-Lane ---- Councilwoman
 Wendy Flagg ---- Town Clerk
 Jay Whitney ---- Bookkeeper
 Eric Sheldon ---- Enforcement Officer
 Harold Nelson ---- Highway Superintendent

ABSENT: Carol Hall ---- Councilwoman

Supervisor Culkin called the Public Hearing to order at 7:00 PM with the Pledge to the flag.

The Public Hearing for the Dissolution of the existing sewer district in the Town of Henderson, Jefferson County, New York known as Sewer District No. 1 of said Town was opened up with brief statement by Supervisor Culkin about this being one of the steps to move forward in search of Grant funds that may be possible for the project. District is larger than existing public comments were in favor of the project. Liked the fact it would benefit both business and public.

PUBLIC COMMENTS: Public took the opportunity to comment

MOTION

On a motion of Supervisor Culkin seconded by Councilwoman Parker-Lane the following motion was

ADOPTED Ayes 4 Culkin, Youngs, Parker-Lane, Glaser
 Nays 0

Motion to close the Public Hearing.

RESOLUTION 2018-03-14-040

FINANCIAL RESOLUTION

On a motion of Supervisor Culkin seconded by Councilwoman Parker- Lane the following resolution was

ADOPTED Ayes 4 Culkin, Youngs, Parker-Lane, Glaser
 Nays 0

Resolved to transfer the following: Decrease Acct # A-1990.4 Contingent Acct- Contractual \$10.00, Acct # A1620.21 Operation of Plant/ Buildings -improvements \$28,000.00 and Acct#

A-1620.2 Operation of Plant/Building – Equipment \$35,000.00 and Increase Acct # A-1620.4 Operation of Plant/Building – Contractual \$35,000.00, Acct # A1110.42 Municipal Court-Justice Grant \$28,000.00 and Acct # A8570.4 Beautification- Contractual \$10.00. To adjust accounts for expenditures in excess of Budget amounts with funds from accounts under Budget.

RESOLUTION 2018-03-14-041

AUDIT OF CLAIMS

On a motion of Supervisor Culkin, seconded by Councilwoman Parker-Lane, the following resolution was

ADOPTED Ayes 4 Culkin, Youngs, Parker-Lane, Glaser
 Nays 0

Resolved to authorize payment of abstract #03 include vouchers # 173352 to 173421 for a total of \$65,651.18.

MOTION

APPROVAL OF MINUTES

On a motion of Councilwoman Parker- Lane, second by Deputy Supervisor Glaser the following motion was

ADOPTED Ayes 3 Culkin, Glaser, Parker-Lane
 Nays 0
 Abstains Youngs

Motioned that the written revised minutes of January 10, 2018 Town Board meeting be approved.

MOTION

APPROVAL SUPERVISOR REPORT

On a motion of Councilwoman Parker- Lane, second by Deputy Supervisor Glaser the following motion was

ADOPTED Ayes 4 Culkin, Glaser, Parker-Lane, Youngs
 Nays 0

Motioned that the Town Board accept the February 2018 Supervisor's report as presented.

RESOLUTION 2018-03-14-042

TRIATHLON EVENT

On a motion Supervisor Culkin, second by Councilwoman Hall the following motion was

ADOPTED Ayes 4 Culkin, Glaser, Youngs, Parker-Lane
 Nays 0

Motion to close the Town of Henderson Boat Launch facility on Saturday, July 7, 2018 to the public so the annual Triathlon may use the facility to host their event in a safe and secure area to protect the competitors as well as the spectators.

RESOLUTION 2018-03-14-043

DISSOLUTION OF SEWER DISTRICT No. 1 (2009)

On a motion of Supervisor Culkin, seconded by Councilwoman Parker-Lane, the following resolution was

ADOPTED Ayes 4 Culkin, Glaser, Hall, Parker-Lane
 Nays 0

Resolves to the dissolution of Sewer District No.1created in 2009 in the Town of Henderson, Jefferson County, New York.

RESOLUTION 2018-03-14-044

NEW SEWER DIST

On a motion of Supervisor Culkin, seconded by Councilwoman Parker-Lane, the following resolution was

ADOPTED Ayes 3 Culkin, Glaser, Parker-Lane
 Nays 1 Youngs

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A RESOLUTION APPROPRIATING \$22,500.00 OF THE TOWN OF HENDERSON, JEFFERSON COUNTY, NEW YORK, TO PAY THE COST OF PREPARING A MAP, PLAN AND REPORT IN CONNECTION WITH THE PROPOSED ESTABLISHMENT OF A NEW SEWER DISTRICT IN SAID TOWN IN AN AREA OF SAID TOWN NOT INCLUDED WITHIN THE BOUNDARIES OF ANY EXISTING SEWER DISTRICT OR INCORPORATED VILLAGE, SUCH NEW SEWER DISTRICT PROPOSED TO BE KNOWN AS THE HENDERSON HARBOR SEWER DISTRICT.

WHEREAS, Section 209-b of the Town Law authorizes any Town to adopt a resolution, subject to permissive referendum, appropriating a specific amount of monies to pay the cost of preparing a map, plan and report in connection with the establishment of a proposed improvement district not included within the boundaries of any existing sewer district or incorporated village; and

WHEREAS, it has been proposed to establish a new sewer district in said Town, said sewer district proposed to be known as the Henderson Harbor Sewer District; and

WHEREAS, it is now desired to appropriate monies of said Town to pay the cost of the preparation of a map, plan and report for said proposed Henderson Harbor Sewer District, in accordance with the provisions of Section 209-b of the Town Law; NOW, THEREFORE, BE IT

RESOLVED, by the Town Board of the Town of Henderson, Jefferson County, New York, as follows:

Section 1. There is hereby appropriated the sum of \$22,500.00 of the Town of Henderson, Jefferson County, New York to pay the cost of preparing a map, plan and report, together with documentation for compliance with the State Environmental Quality Review Act ("SEQRA"), in connection with the establishment of a proposed sewer district within said Town not included within the boundaries of any existing improvement district or incorporated village, said sewer district proposed to be known as the Henderson Harbor Sewer District.

Section 2. In the event that such Sewer District shall be established, by whatever name known, pursuant to the provisions of Article 12-A of the Town Law, the expenses incurred by the Town of Henderson, Jefferson County, New York, for the preparation of such map, plan and report and related SEQRA compliance documentation shall be deemed to be a part of the cost of the establishment of such Sewer District and the monies appropriated hereby shall be reimbursed to said Town by said Sewer District.

Section 3. This resolution is adopted subject to permissive referendum in accordance with Section 209-b and Article 7 of the Town Law, and the Town Clerk is hereby directed to publish Notice of Adoption hereof and to post same on the official signboard of the Town within ten days of the date hereof.

RESOLUTION 2018-03-14-045

BLUE LINE CWSRF PROJECT

On a motion of Supervisor Culkin, seconded by Councilwoman Parker-Lane, the following resolution was

ADOPTED Ayes 3 Culkin, Glaser, Parker-Lane
 Nays 1 Youngs

Resolved to allow all interested parties to move forward with the Clean Water State Revolving Fund (CWSRF) Project:

WHEREAS the Town of Henderson has been listed on the 2017 Final IUP with a score that offers subsidized interest for a 30-year term from the New York State Environmental Facilities Corporation for the capital improvement project proposed at the wastewater treatment plant as presented in the Engineering Report prepared by Blue Line Engineering and GYMO dated September 27, 2017.

WHEREAS the Town Board has evaluated options as presented in the Engineering Report and based upon funding opportunities through New York State, the project has been found to be feasible for the service area.

WHEREAS the Town Board authorizes the ENGINEER(S) and ATTORNEY to proceed with project development in order for the Town to be eligible for all possible grants and loans through the CWSRF program, which includes, but is not limited to: SEQR; SHPO; Bond Resolution; Permissive Referendum; Financial Application; WIIA Grant Application; and the WQIP Grant Application

NOW THEREFORE, BE IT RESOLVED that the Town of Henderson will precede with the Project Development Phase as professional services with their ENGINEER(S) and ATTORNEY which are reimbursable expenses under the CWSRF program for the Henderson Harbor Water Quality Improvement Project.

Letters of resignation were accepted from Gail Neschen, a member of the Board of Assessment review and Steven Cote, a member of the Zoning Board of Appeals as they have both moved out of the area and are no longer able to fulfill their obligation. The Town Board appreciates the time both have given of themselves.

RESOLUTION 2018-03-14-046

APPOINTMENTS

On a resolution of Supervisor Culkin, second by Councilwoman Parker-Lane the following resolution was

ADOPTED Ayes 4 Culkin, Youngs, Glaser, Parker-Lane
 Nays 0

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Resolved that the Town Board confirms the appointment of Matthew Owen to fill the vacancy on the Zoning Board of Appeals created by the resignation of Steven Cote whose term is to end on December 31, 2022.

RESOLUTION 2018-03-14-047

APPOINTMENTS

On a resolution of Supervisor Culkin, second by Deputy Supervisor Glaser the following resolution was

ADOPTED Ayes 4 Culkin, Youngs, Glaser, Parker-Lane
 Nays 0

Resolved that the Town Board confirms the appointment of Alice Fisher to fill the vacancy on the Board of Assessment Review created by the resignation of Gail Neschen whose term ended on September 30, 2020.

RESOLUTION 2018-03-14-048

APPOINTMENTS

On a resolution of Supervisor Culkin, second by Councilwoman Parker-Lane the following resolution was

ADOPTED Ayes 4 Culkin, Youngs, Glaser, Parker-Lane
 Nays 0

Resolved that the Town Board confirms an amendment to Resolution 2017-10-11-079 appointing Mary Cornell as Acting Assessor for the Town of Henderson.

The Shelter Box Race sponsored by the Rotary Club will be held on June 8th. Board authorizes Supervisor Culkin to enter in to contract with Rotary Club

General Financial books audit will be scheduled after April.

Rhode Center sent annual report for review and Thank you for Town's continued support.

Highway Department Superintendent Harold Nelson request the Board to allow him to enter into contract with Milton CAT for a new Roller under lease for 5 years.

RESOLUTION 2018-03-14-049

HIGHWAY ROLLER

On a motion of Supervisor Culkin, seconded by Councilwoman Parker-Lane, the following resolution was

ADOPTED Ayes 4 Culkin, Glaser, Youngs, Parker-Lane
 Nays 0

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Resolved to allow Highway Superintendent Nelson to enter into a five year lease contract with Milton CAT for a new roller for 5 yearly payments of \$28,100.23 per OGS contract.

In order to receive FEMA funds for boat launch three bids for contractors must be gathered with pricing based as discussed in March meeting. Supervisor Culkin will reach out to contractors.

Three quotes for painting the outside of the Town Offices will be gathered

Tug Hill Government Days reminder for March 29th at Jefferson Community College for those who signed up.

Sanitation Department Supervisor Rick Worthington asked for Board's permission to amend brush handling procedures due to misuse and room issues.

RESOLUTION 2018-03-14-050

BRUSH HANDLING AMENDMENT

On a motion of Supervisor Culkin, seconded by Councilwoman Parker-Lane, the following resolution was

ADOPTED Ayes 4 Culkin, Glaser, Youngs, Parker-Lane
 Nays 0

Resolved to allow Sanitation Department to amend brush handling procedures limiting brush received to two personal pickup truck loads or personal trailer loads a day. Unloading brush themselves into container or marked area. No dump trailers will be allowed.

Clear trash bags will have to be enforced as DANC moves closer to only allowing them to be used. After June 1, 2018 Town of Henderson will no longer allow any other color bags for refuse but clear. Notices will be posted at Sanitation, Town office, website, Fargo's Family Market and closer to the June 1 at Fire Department's electronic sign.

Training for Thursday May 10th for sanitation workers and Town representative at DANC for new policies of clear bag use and recycling changes.

Fishing promotion grant funds are still available and will be used for advertising spots on Channel 50.

PUBLIC COMMENTS: Robert Whiteman: The brush box/bin we will be able to drop over edge of wall not have to throw the brush up and over. Yes you will be able to drop in from wall or top.

MOTION

ENTER INTO EXECUTIVE SESSION

On a motion of Councilwoman Parker- Lane, second by Deputy Supervisor Glaser the following motion was

ADOPTED Ayes 4 Culkin, Glaser, Parker-Lane, Youngs
 Nays 0

Motioned that the Town Board enter into executive session to discuss Highway personnel issues.

MOTION

EXIT EXECUTIVE SESSION

On a motion of Councilwoman Parker- Lane, second by Deputy Supervisor Glaser the following motion was

ADOPTED Ayes 4 Culkin, Glaser, Parker-Lane, Youngs
 Nays 0

Motioned that the Town Board exit executive session.

RESOLUTION 2018-03-14-051

SICK TIME TRANSFER

On a motion of Supervisor Culkin, seconded by Deputy Supervisor Glaser, the following resolution was

ADOPTED Ayes 4 Culkin, Glaser, Youngs, Parker-Lane
 Nays 0

Resolved to allow David Williams to transfer 40hours of earned sick time to Jason Williams.

No further business to discuss a motion by Councilwoman Parker-Lane second by Deputy Supervisor Glaser the meeting was adjourned. Carried unanimously

All Town meetings at 7:00 PM and Court on Monday night at 4:00PM at 12105 Town Barn Road unless otherwise stated

- April 03 (Tuesday) Planning Board Meeting
- April 11 (Wednesday) Town Board Meeting
- April 18 (Wednesday) Zoning Board of Appeals
- April 19 (Thursday) Recreation Commission Meeting
- May 01 (Tuesday) Planning Board Meeting
- May 09 (Wednesday) Town Board Meeting

May 16 (Wednesday) Zoning Board of Appeals Meeting
May 17 (Thursday) Recreation Commission Meeting
May 22 (Tuesday) Grievance Day
May 28 (Monday) Memorial Day (All Town Offices Closed for the Holiday)

Respectfully submitted,

Wendy Flagg / Town Clerk/Collector