

Town of Henderson
12105 Town Barn Rd.
Henderson, NY 13650
Town Board Meeting & Public Hearing
November 9, 2021

A Public Hearing & regular meeting of the Town Board of the Town of Henderson, County of Jefferson and the State of New York held at 12105 Town Barn Rd.at 7:00PM, on the 9th day of November 2021.

PRESENT:	Edwin Glaser	----	Supervisor
	Matthew Owen	----	Councilman
	Bryan Flagg	----	Councilman
	Torre Parker Lane	----	Councilwoman
	Donna Martel	----	Clerk to Supervisor
	Wendy Flagg	----	Town Clerk
ABSENT	Carol Hall	----	Councilwoman

Supervisor Glaser called the meeting to order at 7:00PM with the Pledge to the flag.

Public Hearing for Unsafe Structure Law Amendment opened at 7:03 PM

Public comments: Ginger Cook asked if there are currently any unsafe buildings in area. Yes we are in the process of identifying them.

Lee Cagwin asked if this amendment is to make sure that once the Town becomes involved that to lien can begin. Yes, that way the Town can be made whole for any expenses incurred during the process.

MOTION

CLOSE PUBLIC HEARING

On a motion of Councilman Owen, second by Councilwoman Parker Lane following motion was

ADOPTED	Ayes 4	Glaser, Flagg, Owen, Parker Lane
	Nays 0	
	Absent	Hall

Motion to close the Public Hearing.

RESOLUTION # 2021-11-09-050

AMEND UNSAFE BUILDING & STRUTURE LAW (LOCAL LAW #4):

On a motion by Councilman Owen, seconded by Councilwoman Parker-Lane, the following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker Lane
 Nays 0

Resolved as Follows:

Amend Unsafe Buildings and Structures law Section 11 in regard to Assessment and recovery of Costs.

The intent of the proposed action is to add a final sentence to “Section 11, “Assessment and Recovery of Costs” which exists in the Town of Henderson’s unsafe Buildings and Structures Law.

The following sentence shall be added to the end of Section 11. Assessment and Recovery of Costs

The lien shall arise and attach to the property at the time the expense and costs are necessarily incurred, and paid, by the municipality.

MOTION

MINUTES

On a motion of Councilman Owen, second by Councilman Flagg following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker-Lane
 Nays 0

Motion to approve minutes from the Town Board meeting on October 12, 2021, as written.

RESOLUTION # 2021-11-09-051

MINUTES

On a motion of Councilwoman Parker Lane, second by Councilman Owen following motion was

ADOPTED Ayes 4 Glaser, Parker Lane, Owen, Flagg
 Nays 0

Resolves to approve the budget transfers and amendments as follows:

BUDGET TRANSFERS

CR: A1670.4 Central Printing & Mailing

DB: A9040.8 Workers Comp

Amount \$2,800.00

To balance over expenditures in appropriations and additional for remainder of year expenses.

CR: A3010.4 Pandemic Contractual

DB: A9040.8 Workers Comp

Amount \$100.00

To balance over expenditure in appropriations and additional for remainder of year expenses.

CR: A5010.40 Hwy Admin Contractual

DB: A9040.8 Workers Comp

Amount \$400.00

To balance over expenditure in appropriations and additional for remainder of year expenses.

CR: A6410.44 Historical Society Contractual

DB: A9040.8 Workers Comp

Amount \$200.00

To balance over expenditures.

CR: A6991.4 Grant Coordinator Contractual

DB: A9040.8 Workers Comp

Amount \$4,000.00

To balance over expenditures in appropriations and additional for remainder of year expenses.

CR: A7150.4 Mooring Contractual

DB: A9040.8 Workers Comp

Amount \$2,300.00

To balance over expenditures in appropriations and additional for remainder of year expenses.

CR: A7180.4 Boat Launch Contractual

DB: A9040.8 Workers Comp

Amount \$2,000.00

To balance over expenditure in appropriations and additional for remainder of year expenses.

CR: A8010.4 Zoning Contractual

DB: A9040.8 Workers Comp

Amount \$200.00

To balance over expenditure in appropriations and additional for remainder of year expenses.

CR: A8570.40 Beautification Contractual

DB: A9040.8 Workers Comp

Amount \$3,000.00

To balance over expenditure in appropriations and additional for remainder of year expenses.

CR: A9030.8 Social Security

DB: A9040.8 Workers Comp

Amount \$4,500.00

To balance over expenditure in appropriations and additional for remainder of year expenses.

CR: A9950.9 Transfers; Capital Project Fund

DB: A9040.8 Workers Comp

Amount \$2.00

To balance transfer of funds to open Capital Projects Checking and Savings account.

CR: DA5130.4 Equipment Contractual

DB: DA5130.1 Personal Services; payroll

Amount \$10,000.00

To place additional expenditure amount for yearend expenses; account balance currently \$3,200.00

CR: DA5140.1 Personal Services; payroll – Roadside Mowing

DB: DA5148.1 Personal Services; payroll

Amount \$17,400.00

To balance over expenditure in appropriations.

CR: DA5140.4 Roadside Mowing Contractual

DB: DA5148.1 Personal Services; payroll

Amount \$18,000.00

To balance over expenditure in appropriations and additional for yearend expenses.

CR: DA5142.40 Fuel Contractual

DB: DA1990.4 Contingency

Amount \$20,000.00

To balance over expenditure in appropriations and additional for yearend expenses.

CR: DA9050.8 Unemployment Contractual

DB: DA5148.1 Personal Services; payroll

Amount \$4,500.00

To balance over expenditure in appropriations and additional for yearend expenses.

CR: DA9089.8 Other Employee Benefits; work boots

DB: DA5148.1 Personal Services; payroll

Amount \$500.00

To balance over expenditure in appropriations.

CR: DA9189.8 Hwy Uniforms

DB: DA5148.1 Personal Services; payroll

Amount \$1,000.00

To cover additional year end expenses; account balance currently \$2,013.

CR: DA9785.6 Installment Purchase Debt

DB: DA5130.2 Equipment Capital Outlay

Amount \$25,875.00

To balance over expenditure in appropriations; this is a new account line item for Excavator lease payments; prior clerk used whatever accounts.

CR: DA9785.7 Installment Purchase Debt Interest

DB: DA5130.2 Equipment Capital Outlay

Amount \$2,226.00

To balance over expenditure in appropriations; this is a new account line item for Excavator lease interest payments.

BUDGET AMENDMENTS

DB: DA3501 CHIPS Revenue

CR: DA0599 Appropriated Fund Balance

Amount \$60,000.00

To bring into budget additional CHIPS Funding not in adopted budget.

CR: DA5112.2 Capital Improvement; Road Building
DB: DA0599 Appropriated Fund Balance
Amount \$60,000.00

To balance over expenditure not in budget by using additional CHIPS revenue brought into budget.

MOTION

AUDIT OF CLAIMS

On a motion by Councilman Owen, seconded by Councilwoman Parker-Lane, the following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker Lane
 Nays 0

Resolved to authorize payment of abstract #11 include vouchers 000488-000547 for a total amount of \$253,047.44.

Summary by Payable Account

<u>Payable Acct</u>	<u>Total Amount</u>
General	\$51,501.52
Highway	\$182,118.99
Water Dist. 1	\$2,541.62
Water Dist. 2	\$2,541.60
Special Lighting Dist.	\$519.07
Trust & Agency	\$904.64
Water Capital Fund	\$12,920.00

MOTION

SUPERVISOR REPORT

On a motion by Councilwoman Parker Lane, second by Councilman Owen the following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker Lane
 Nays 0

Motion to accept October Supervisor's report as presented by Donna Martel.

Town Board members were provided with a copy of the monthly revenues and appropriations report.

Water and sewer update continuing to perform survey work. Guys are still out and working in customers in Town. USDA Rural Development has provided us with approval and dollar amount will be provided once other grants are processed.

Highway Superintendent Stanley Hall requested Board's approval to have trees removed at corner of Brodie Road and New York State Route 3 that are dangerous and pieces of the dead trees keep falling in Brodie Rd. at the intersection. NYS Dept. of Transportation will not assist, and the cost of the project would be under \$3,000.00 to remove both trees and clean up. Board is concerned with winter coming and feels for the safety of the public these trees need to be removed.

Prices for a new Roadside mower have been reviewed and after comparing various dealer's and payment offers Cazenovia Equipment Company provides the equipment that will work best with the 5-year finance option that has worked very well in the past with purchasing large pieces of equipment. The cost of the John Deere 5100M PowerQuad PLUS/Powr8 Utility Tractor is \$72,389.61. The mower is the Diamond 60" side rotary /102" rear offset flail mower is 48,600.00. This will be paid over the five-year period through the finance option provided.

MOTION

NEW ROADSIDE MOWER JOHN DEERE 5100M w/ MOWER

On a motion by Councilwoman Parker Lane, second by Councilman Owen the following motion was

ADOPTED Ayes 4 Glaser, Flagg, Owen, Parker Lane
 Nays 0

Motion to approve the purchase of the John Deere 5100M PowerQuad PLUS/Powr8 Utility Tractor for \$72,389.61 and the mower a Diamond 60" side rotary /102" rear offset flail mower for 48,600.00. This will be paid over the five-year period through the finance option provided.

Salt shed will need to have some work done on it including siding plus a lien too on the side to house equipment so as to get it out of the elements.

A full time MEO will be starting on December 1, 2021 to prepare to replace Jason Williams who is moving down to recycling department. Board approves the new hire.

Board approves to pay Ricky Worthington \$.60 over his time of service pay rather than short him \$.20.

Discussion of 2022 Budget, Councilman Owen believes that the tax rate should be reduced for the difference of the library funding, \$40,000.00, that was built into the Preliminary Budget in case the library proposition did not pass. Board members discussed and Budget officer provided numbers and flexibility in Budget would allow the decrease but not help build for future growth towards new equipment, building maintenance and road development. Councilwoman Hall was called at 8:02PM enters meeting to discuss Budget thoughts and get roll call vote for 2022 Budget. Board discussed other reasons and amounts that could be used to help save for future growth.

MOTION

2022 BUDGET

On a motion by Councilwoman Parker Lane, second by Councilman Owen the following motion was

ADOPTED Ayes 5 Glaser, Flagg, Owen, Parker Lane, Hall
 Nays 0

Motion to approve and enact the 2022 Annual Budget at a tax rate of \$.087 per thousand of assessed value.

Councilwoman Hall ends phone call in at 8:17PM exits meeting

Cannabis Law was handed out to Board and a Public Hearing set for December 14, 2021 at 7:00PM.

Zoning Enforcement Officer Eric Sheldon has added five new unsafe structures to the existing for Board review. It was discussed before anything else moves further to notify the current owners that they have an unsafe structure so they may address the issue.

Dates for use of the Town Boat launch have been approved for Cashion Rod Tour and NY Bass Nation

New York State Snow and Ice contract has made some adjustments to the contract due to cost increases in fuel and supplies Board approves to have Supervisor Glaser enter into contract.

RESOLUTION # 2021-11-09-052

2019-2024 NYS SNOW & ICE AGREEMENT ADJUSTMENT

On a motion of Councilman Owen, second by Councilwoman Parker-Lane following resolution was

ADOPTED Ayes 4 Glaser, Parker Lane, Owen, Flagg
 Nays 0

Resolving that the Town of Henderson Board authorizes Town Supervisor Edwin Glaser to enter into a contract with the State of New York Department of Transportation entitled "2019-2024 Municipal Snow & Ice Agreement, 2021-22 Contract Adjustment" said agreement between the State of New York and the Town of Henderson adjusts the estimated expenditure each year of the contract term to account for changes in labor, materials, equipment, and fixed costs.

Annual Advance Business System copier contract is due again. Board approves 2022 contract to continue service.

Municipal Solutions contract requires an amendment to the existing contract to pursue Water Infrastructure Improvement Grant for the proposed Sewer district. Board approves contract amendment

MOTION

MUNICIPAL SOLUTIONS CONTRACT AMENDMENT

On a motion of Councilwoman Parker-Lane, second by Councilman Owen following resolution was

ADOPTED Ayes 4 Glaser, Parker Lane, Owen, Flagg
 Nays 0

Motion to allow Supervisor Glaser to sign amendment to Municipal Solutions contract dated February 26, 2020 to pursue Water Infrastructure Improvement Grant.

Board accepts the appointment of Peter Price to the Board of Assessment Review (BAR) for a term of 5 years to expire September 30, 2026.

Town Board recognizes the hard work and dedication that the Belleville Henderson Varsity Boys Soccer Team and Coaching staff put forth to earn the Section III, Class D Championship. Congratulations for an outstanding season!!!

Town Board members comments:

Councilman Owen would like to have public comments moved to the beginning of Town Board meetings instead of at end.

Supervisor Glaser was contacted by Sun Communities as they consider developing Hovey Island. A virtual meeting will be set up so they can discuss possibilities.

PUBLIC COMMENTS: Robert Whiteman is looking for more material available online and a better way of communicating.

Lee Cagwin is there anything that can be done to have the pile of glass on County Route 123 and the staging area cleaned up? Supervisor Glaser will check with Jefferson County Highway Superintendent.

Ginger Cook asked a few questions about Stone property from last month and if the Board has ever thought about charging for out-of-Town boat launch users for bigger derbies.

No further business to discuss a motion by Councilwoman Parker-Lane second by Councilman Flagg the meeting was adjourned. Carried unanimously

Respectfully submitted,
Wendy Flagg / Town Clerk/Collector

All Town meetings held at
12105 Town Barn Rd., Henderson, NY 13650

Dec 07	(Tuesday)	Planning Board Hearings	5:00PM
Dec 14	(Tuesday)	Town Board Meeting	7:00PM
Dec 15	(Wednesday)	Zoning Board of Appeals	6:00PM
Dec 16	(Thursday)	Recreation Commission	7:00PM
Dec 23	(Thursday)	Town Clerk's Office Closed	
Dec 25	(Saturday)	Recycling Center Closed	MERRY CHRISTMAS
Jan 01	(Saturday)	Recycling Center Closed	HAPPY NEW YEAR